

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

August 27, 2018

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Stratmoen, Quinnell, Colangelo, Iverson, and Pritchard. Absent: Hardy. Goerwitz left the meeting at 8:15 p.m.

- II. Agenda Changes / Table File
Table File items were added.

- III. Public Comment
No public comment.

- IV. Announcements and Recognitions
 - Thank you to Director of Teaching & Learning, MaryGrace Hanson and Cheryl Hall who were in charge of the new teacher workshop last week and warmly welcomed the twenty-two new staff to Northfield Public Schools.
 - The Welcome Back & Staff Appreciation Breakfast was held this morning at Northfield Middle School. The program was well attended and included three performances, Dr. Hillmann's remarks, years of service awards, and a gift drawing. Thank you to all faculty, staff, and community members who made this event possible.

- V. Items for Discussion and Reports
 - A. Sibley Continuous School Improvement Plan Presentation
Sibley Principal Scott Sannes presented the continuous school improvement plan to the Board. The presentation included a progress report on the goals set for the 2017-2018 school year as well as new goals set for the 2018-2019 school year.
 - B. Middle School Continuous School Improvement Plan Presentation
Middle School Principal Greg Gelineau presented the continuous school improvement plan to the Board. The presentation included a progress report on the goals set for the 2017-2018 school year as well as new goals set for the 2018-2019 school year.
 - C. Superintendent's 2018-2019 Goals
Superintendent Hillmann shared a draft of his proposed goals for 2018-2019. This will be an item for action at the September 10, 2018 Board meeting.

- VI. Committee Reports
No committee reports.

- VII. Consent Agenda
On a motion by Quinnell, seconded by Colangelo, the Board approved the following Consent Agenda items:
 - A. Minutes. Minutes of the August 13, 2018 Regular School Board meeting.

 - B. Personnel Items
 - a) Appointments
 1. Chrissy Alexander, Gen Ed EA for 4.5 hours/day at Greenvale Park, beginning 8/27/2018; Gen Ed, Step 1-\$15.03/hr.
 2. Cash Alladin, .6 FTE Business Education Teacher at the High School, beginning 08/27/2018; BA, Step 1
 3. Stephanie Ennis, 1.0 FTE Long Term Substitute Grade 1 Teacher at Greenvale Park, beginning on or about 10/25/2018-2/1/2019; MA, Step 2

4. Johnna Harmer, KidVentures Site Assistant for up to 15 hours/wk at Greenvale Park, beginning 08/27/2018; Step 3-\$13.56/hr.
 5. Rebekah Hedberg, KidVentures Site Assistant for 8.5 hours/wk at Bridgewater, beginning 08/27/2018; Step 1-\$12.88/hr.
 6. Lucinda Huschle, Long Term Substitute Special Ed EA-PCA for 6.75 hours/day at the High School, beginning 08/27/2018-06/07/2019; Spec Ed, Step 4-\$16.76/hr.
 7. Kristin Johnson, 1.0 FTE Instructional Coach-Behavior at Greenvale Park, beginning 08/27/2018-6/07/2019; MA, Step 4
 8. Jacqueline McNeil, Sign Language Interpreter for 6.75 hours/day with the District, beginning 8/27/2018; Level B, \$21.77/hr.
 9. Rebecca Meyer, Spec Ed EA-PCA for 6.75 hours/day at the High School, beginning 08/27/2018; Spec Ed, Step 1-\$15.62/hr.
 10. Caitlin Robertson, 1.0 FTE 6th Grade Teacher at the Middle School, beginning 08/27/2018-06/07/2019; MA, Step 5
 11. Jessica Van Zuilen, Spec Ed EA-PCA for 6.75 hours/day at the High School, beginning 8/27/2018; Spec Ed, Step 1-\$15.62/hr.
 12. *Jordan Bartholomew, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
 13. LeAnn Carlson, Early Childhood EA for up to 30 hours/wk at the NCRC, beginning 08/30/2018; Gen Ed, Step 4-\$16.19/hr.
 14. Josh Dresow, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$9.65/hr.
 15. *Francesco Finali, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
 16. *Shiloh Goodwin, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
 17. *Gonzalo Pirela, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
 18. Angela Schock, 1.0 FTE Grade 6 Math Teacher at the Middle School, beginning 08/27/2018-06/07/2019; MA, Step 10
 19. *Parth Shukla, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
- b) Increase/Decrease/Change in Assignment
1. CORRECTION: Sean DuBe, 1.0 FTE English/Language Arts Teacher at the High School, change from MA, Step 7 to MA+15, Step 7
 2. CORRECTION: Lydia Gross, 1.0 FTE Early Childhood Special Education Teacher at Longfellow, change from BA+30, Step 1 to BA+45, Step 1
 3. CORRECTION: Jeff Wright, Assistant Boys Lacrosse Coach at the High School, change from Level D, Step 3 to Level D, Step 5
 4. Danielle Amundson, Teacher at Greenvale Park, add Compañeros Mentor at Greenvale Park, effective 08/27/2018-06/07/2019; \$750 Stipend
 5. Stephanie Balma, Early Ventures Teacher for 26 hours/wk at Longfellow, change to Early Ventures Teacher for 40 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
 6. Paula Baragary, Teacher at Sibley, add Teacher Mentor at Sibley, effective 08/27/2018-06/07/2019; \$750 Stipend
 7. Trisha Beacom, Early Ventures Teacher for 30 hours/wk at Longfellow, change to Early Ventures Teacher for 40 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
 8. Courtney Beumer, Early Ventures Teacher for 25.5 hours/wk at Longfellow, change to Early Ventures Teacher for 38 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
 9. Haanah Braun, Early Ventures Site Assistant for 18 hours/wk at Longfellow, change to Early Ventures Site Assistant for 38.75 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
 10. Stephani Carlson, Special Ed Teacher at Greenvale Park, add Spec Ed Teacher Mentor at Greenvale Park, effective 08/27/2018-06/07/2019; 50% Stipend \$375

11. Anita Corwin, Early Ventures Site Assistant for 23.5 hours/wk at Longfellow, change to Early Ventures Site Assistant for 40 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
12. Matthew Crase, Spec Ed EA at the Middle School, add Student Support for WEB at the Middle School, effective 08/30/2018-06/04/2019.
13. Natalie Czech, Special Ed Teacher at Bridgewater, add Special Ed Teacher Mentor at Bridgewater, effective 08/27/2018-06/07/2019. Stipend \$750
14. Stephanie Ennis, Full-time Substitute with the District, change to 1.0 FTE Long Term Substitute Kindergarten Teacher at Bridgewater, effective 08/27/2018-10/24/2018. MA, Step 2
15. Jan Ensrud, Teacher at the Middle School, add Teacher Mentor at the Middle School, effective 08/27/2018-06/07/2019. Stipend \$750
16. Julie Erickson, Early Ventures Teacher for 38 hours/wk at Longfellow, change to Early Ventures Teacher for 40 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
17. Debbie Foley, Early Ventures Assistant Teacher for 28.75 hours/wk at Longfellow, change to Early Ventures Assistant Teacher for 30 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
18. Michelle Gaertner, Special Ed Teacher at the Middle School, add Spec Ed Teacher Mentor at the Middle School, effective 08/27/2018-06/07/2019; Stipend \$750
19. Sara Gerdesmeier, Early Ventures Site Assistant for 20 hours/wk at Longfellow, change to Early Ventures Site Assistant for 32.5 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
20. Paige Haley, Long Term Substitute Kindergarten Teacher at Bridgewater, change to 1.0 FTE Kindergarten Teacher at Bridgewater, effective 08/27/2018-06/07/2019.
21. Kaci Henry, Early Ventures Teacher for 28.75 hours/wk at Longfellow, change to Early Ventures Teacher for 40 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
22. Melissa Kaderlik, Spec Ed EA-PCA for 6.75 hours/day at Step 1-\$15.62/hr. at Sibley, change Spec Ed EA-PCA for 6.75 hours/day at Step 3-\$16.30/hr. at Sibley, effective 08/27/2018.
23. Anna Kelly, Media Center EA at Greenvale Park, add Community School Club Leader at Greenvale Park, effective 09/04/2018-06/07/2019; \$21.01/hr.
24. Gail Kohl, Teacher at Bridgewater, add Teacher Mentor at Bridgewater, effective 08/27/2018-06/07/2019; Stipend \$750
25. Dan Kust, 1.0 FTE 6th Grade Teacher at the Middle School, and an overload for the 2018-19 school year, effective 09/04/2018-06/07/2019.
26. Elizabeth Larson, Teacher at Bridgewater, add Companeros Mentor at Bridgewater, effective 08/27/2018-06/07/2019; Stipend \$750
27. Mary Magnuson, Special Ed Teacher at the High School, add Spec Ed Teacher Mentor at the High School, effective 08/27/2018-06/07/2019; Stipend \$750
28. Carol Nick, Early Ventures Teacher for 20 hours/wk at Longfellow, change to Early Ventures Teacher for 35 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
29. April Ostermann, Teacher at Sibley, add Compañeros Mentor at Sibley, effective 08/27/2018-06/07/2019; \$750 Stipend
30. Kelli Otting, Special Ed Teacher at Sibley, add Spec Ed Teacher Mentor at Sibley, effective 08/27/2018-06/07/2019; Stipend \$750
31. Caitlin Robertson, 1.0 FTE 6th Grade Teacher at the Middle School, change to .8 FTE 6th Grade Teacher and will have 50 minutes/day for supervision, effective 08/27/2018.
32. Kathy Roth, Early Ventures Teacher for 39.75 hours/wk at Longfellow, change to Early Ventures Teacher for 39.75 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
33. Bobbi Schmidtke, Early Ventures Site Leader for 30 hours/wk at Longfellow, change to Early Ventures Site Leader for 40 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
34. Katie Schuman, Early Ventures Teacher for 30 hours/wk at Longfellow, change to Early Ventures Teacher for 40 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
35. Andrea Stowe, Early Ventures Teacher for 39.75 hours/wk at Longfellow, change to Early Ventures Teacher for 34.75 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
36. Sarah Swan McDonald, Teacher at the High School, add Teacher Mentor at the High School, effective 08/27/2018-06/07/2019; \$750 Stipend

37. Diane Wiese, Special Ed Teacher at Greenvale Park, add Spec Ed Teacher Mentor at Greenvale Park, effective 08/27/2018-06/07/2019; 50% Stipend \$375
 38. Kari Winter, Teacher at Longfellow, add Special Ed Teacher Mentor at Longfellow, effective 08/27/2018-06/07/2019; Stipend \$750
 39. Sarah Woodcock, Early Ventures Teacher for 35.5 hours/wk at Longfellow, change to Early Ventures Teacher for 38.5 hours/wk at Longfellow, effective 08/27/2018-06/12/2019.
 40. Brent Yule, Phy Ed Teacher at Greenvale Park, add Assistant Football Coach at the High School, effective 08/17/2018; 20% Stipend Level E, Step 1.
 41. Sari Zach, Teacher at Greenvale Park, add Teacher Mentor at Greenvale Park, effective 08/27/2018-06/07/2019; \$750 Stipend.
 42. Stephanie Balma, Early Ventures Teacher at Longfellow, change to Hand in Hand School Readiness Teacher at Longfellow, effective 08/27/2018; \$26.76/hr.
 43. Cale Steinhoff, Assistant Soccer Coach-Hourly at the High School, change to Assistant Soccer Coach at the High School, effective 08/13/2018; Level F, Step 4.
- c) Leave of Absence
1. Danielle Crase, Special Ed Teacher at the High School, Family/Medical Childcare Leave, effective on or about 12/05/2018 for 8 work weeks.
 2. Matthew Crase, Special Ed EA-PCA at the Middle School, Family/Medical Childcare Leave, effective on or about 12/05/2018 for 2 work weeks.
 3. Angela Kruse, Speech and Language Pathologist at Greenvale Park, Family/Medical Leave of Absence, effective on 08/27/2018-09/3/2018.
 4. Lori Warner, Occupational Therapist at Longfellow, Family/Medical Leave of Absence, effective 08/27/2018-09/14/2018 and may need further leave on an intermittent/reduced schedule.
 5. Correction: Jessy Nivala, Teacher at Greenvale Park, Family/Medical Childcare Leave, effective on 10/08/2018-02/01/2019.
- d) Retirements/Resignations/Terminations
1. Samantha Anderson, Enrichment and Project A.B.L.E Coordinator with Community Services, resignation effective 09/05/2018.
 2. Timothy Biegert, Industrial Tech Teacher at the High School, retirement effective 01/25/2019.
 3. Kristi Hayes, Spec Ed EA-PCA at Longfellow, resignation effective 08/10/2018.
 4. Rachael Langer, Teacher at the Middle School, resignation effective 08/16/2018.
 5. Jake Mathison, 8th Grade Football Coach at the Middle School, resignation effective 08/15/2018.
 6. Caitlin Robertson, Early Childhood Teacher at Hand in Hand Preschool, resignation effective 08/25/2018 in order to accept a new position with the district.
 7. Jessica Wedel, Gen Ed EA at Greenvale Park, resignation effective 08/01/2018.

** Conditional offers of employment are subject to successful completion of a criminal background check and Prewrite screening (if applicable)*

VIII. Superintendent's Report

A. Items for Individual Action

1. Preschool/EarlyVentures/KidVentures Handbooks for 2018-2019.
On a motion by Iverson, seconded by Colangelo, the Board approved the Preschool, EarlyVentures, and KidVentures Handbooks for the 2018-2019 school year.
2. 2018-2019 Minimum Prices for Adults and Other Nonprogram Meals.
On a motion by Colangelo, seconded by Iverson, the Board approved a \$.05 increase to the adult lunch meal price for the 2018-2019 school year. The Minnesota Department of Education has revised the 2018-2019 minimum prices for adults and other nonprogram meals. Nonprogram meals, including meals served to adults and second meals served to students, may not be subsidized by the school food service account. Meal charges must be set high enough to cover meal costs. The minimum meal prices are based on the current amount of federal reimbursements received for free school meals, rounded up to the nearest five cents. Minimum meal prices for the 2018-2019 school year must be \$1.80 for breakfast and

\$3.75 for lunch (includes value of USDA Foods). The current price of an adult lunch meal is \$3.70. The new price of an adult lunch meal will be \$3.75.

IX. Items for Information

- A. Filing for School Board closed on Tuesday, August 14. Jeff Quinnell, Julie Pritchard, and Tom Baraniak have filed for School Board. The election for three seats will occur on Tuesday, November 6, 2018.
- B. Bond Referendum Update. Dr. Hillmann provided an update on preparations for the November 6, 2018 referendum. The Review and Comment document was submitted to the Minnesota Department of Education in early August. We do not anticipate any issues and are waiting for feedback. The bond referendum question will be on the November 6, 2018 ballot and the information campaign will begin the second week of this school year. We want every child ready for Kindergarten and every child reading well by the end of third grade. This will be the desired academic outcome of the bond referendum and our focus will remain on early childhood and space. In addition, we want all children to attend secure schools. The bond would result in completing secure entrances at each building in the District.

X. Future Meetings

- A. Monday, September 10, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, September 24, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
- C. Monday, October 8, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center

XI. Adjournment

On a motion by Stratmoen, seconded by Iverson, the Board adjourned at 8:40 p.m.

Noel Stratmoen
School Board Clerk