

INDEPENDENT SCHOOL DISTRICT 659
REGULAR SCHOOL BOARD MEETING
Monday, January 14, 2019 7:00 PM
Northfield High School, Media Center

AGENDA

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment

This is an opportunity for residents of the Northfield School District to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify themselves and the group they represent, if any. Please state your reason for addressing the Board. To ensure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. This is not a time to debate an issue, but for the Board to hear your comments. The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.
- IV. Announcements and Recognitions
- V. Items for Discussion and Reports
 - A. Vaping (e-cigarettes): Information and Impact
 - B. Prairie Creek Community School & Arcadia Charter School Annual Reports
 - C. Summary of Superintendent's Mid-Year Evaluation
 - D. Additional Non-Licensed Special Education EA/PCA
- VI. Consent Agenda
 - A. Approval of Minutes
 - B. Gift Agreement
 - C. Personnel Items
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation School Building Bonds, Series 1029A
 2. Greenvale Park Campus' Name
- VIII. Items for Information
 - A. Enrollment Report - January 2019
 - B. Construction Update
- IX. Future Meetings
 - A. Monday, January 28, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
 - B. Monday, February 11, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
 - C. Monday, February 25, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- X. Adjournment

**NORTHFIELD PUBLIC SCHOOLS
MEMORANDUM**

Monday, January 14, 2019, 7:00 PM
Northfield High School Media Center

TO: Members of the Board of Education
FROM: Matthew Hillmann, Ed.D., Superintendent
RE: Explanation of Agenda Items for the January 14, 2019, Regular School Board Meeting

I. Call to Order

II. Agenda Changes / Table File

III. Public Comment

This is an opportunity for residents of the Northfield School District to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify themselves and the group they represent, if any. Please state your reason for addressing the Board. To ensure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. This is not a time to debate an issue, but for the Board to hear your comments. The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.

IV. Announcements and Recognitions

V. Items for Discussion and Reports

A. Vaping (e-cigarettes): Information and Impact

Northfield High School physical education/health teachers Leah Sand and John Sand will share information regarding "vaping" among youth in Northfield. This will include the history of the chemicals used to vape, examples what vaping equipment looks like, current impact at Northfield High School, and plans for an informational campaign to create awareness about the topic among parents, students, and the community.

B. Prairie Creek Community School & Arcadia Charter School Annual Reports

Simon Tyler, Director of Prairie Creek Community School, and Barb Wornson, Director of Arcadia Charter School, will report on the programs being provided in their two charter schools. Simon will be presenting a review of Prairie Creek's sixteenth year of operation as a charter school under the sponsorship of Northfield Public Schools, and focus on innovative professional development. Barb will focus on Arcadia's progress on four strategic priorities and wellness of the whole student. Arcadia, formerly ARTEch, is in its fifteenth year of operation. These reviews and written reports fulfill state requirements for annual reporting as well as our District's request that each charter school authorized by Northfield Public Schools present an annual report to the School Board.

C. Summary of Superintendent's Mid-Year Evaluation

School Board Chair Julie Pritchard will share her summary of the Superintendent's mid-year performance evaluation. A copy of the summary is enclosed.

D. Additional Non-Licensed Special Education EA/PCA

Director of Special Services Cheryl Hall will present a proposal to increase FTE for a non-licensed special education assistant for school year 2018-2019 to provide services as determined by the Individual Education Program Plan (IEP).

VI. Consent Agenda

Recommendation: Motion to approve the following items listed under the Consent Grouping.

A. Minutes

Minutes of the Public Hearing and the Regular School Board meeting held on December 10, 2018.

B. Gift Agreement

A \$6,500 donation to Sibley Elementary for STEAM Curriculum in Media and Art.

C. Personnel Items

a) Appointments

1. Tiffani Arnevik, Early Ventures Teacher for 30 hours/wk at Longfellow, beginning 01/02/2019; Step 2-\$16.21/hr.
2. Stephanie DeAdder, 1.0 FTE Administrative Support Assistant (Class IV) at the District Office, beginning 01/02/2019; Class IV Step 5-\$20.97/hr.
3. Sandra Dockstader, Targeted Services PLUS Teacher for up to 1.5 hours/day Mon-Thurs. at Bridgewater, beginning 01/09/2019-03/21/2019; Yr. 1-\$27.11/hr.
4. Ethan Ellis, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
5. Stephanie Ennis, 1.0 FTE Long Term Substitute Grade 4 Teacher at Greenvale Park, beginning 01/23/2019-04/19/2019; MA, Step 2
6. Daniel Foley, 1.0 FTE Long Term Substitute Grade 4 Teacher at Sibley, beginning 01/28/2019-03/22/2019; MA+30, Step 15
7. Faith Goede, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
8. Anika Hodel, 1.0 FTE Long Term Substitute First Grade Compafteros Teacher at Bridgewater, beginning on or about 01/02/2019-on or about 03/01/2019; Daily Sub Rate until licensed is received then BA, Step 1
9. Bronte Karvel-Fuller, Community Services Recreation Position for 3 hours/day with Community Services, beginning 01/07/2019-05/31/2019; Open Gym \$11.00/hr., Aquatics Lead \$10.50/hr., Lifeguard \$10.50/hr., Swim Aide \$10.15/hr.
10. Matthew Kolstad, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
11. Tania Legvold, Rock N Roll Revival-Costumer for 2 hours/day at the High School, beginning 12/06/2018; \$3,000 Stipend
12. Sara Medin, 1.0 FTE Long Term Substitute Kindergarten Teacher at Sibley, beginning on or about 02/21/2019-06/07/2019; BA, Step 1
13. Amra Mucic, Community School Evening Site Assistant for 3 hours/day for 2 days/wk at Greenvale Park, beginning 01/08/2019-06/07/2019; Step 1-\$12.88/hr.
14. Claire Mueller, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
15. Matti Prayfrock, Community School Evening Site Assistant for up to 7 hours/day up to 3 weeks at Greenvale Park, beginning 12/27/2018-06/07/2019; Step 3-\$13.56/hr.
16. Eva Reinicke, Assistant Nordic Ski Coach-hourly for 2 hours/day at the High School, beginning 12/27/2018; \$14.00/hr.
17. Maya Rogers, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
18. Patricia Sahl, .83 FTE Long Term Substitute Physical Education Teacher at the Middle School and ALC, beginning 01/04/2019-01/31/2019; Daily Sub Rate
19. Madeleine Schilling, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
20. Hannah Summers, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
21. Megan Tarmann, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;

b) Increase/Decrease/Change in Assignment

1. Robbin Hedberg, Targeted Services PLUS Site Assistant at Bridgewater, change to Targeted Services PLUS Site Leader for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 01/02/2019-03/21/2019; Step 1-\$15.90/hr.
2. Katrina Meehan, Science Teacher at the Middle School, add an overload for 7th grade science at the Middle School, effective 01/28/2019-06/07/2019.
3. Gloria Sterud, Special Ed EA-PCA at the Middle School, add Special Ed EA Extracurricular Activity Support for the District, effective 12/7/2018-06/07/2019.
4. Ella Stromme, Targeted Services PLUS Site Assistant at Greenvale Park, add Community School Evening Site Assistant at Greenvale Park, effective 12/27/2018-06/07/2019; Step 1-\$12.88/hr.
5. Sarah Swan McDonald, Teacher at the High School, add Event Worker-Speech Judge at the High School, effective 12/20/2018;

c) Leave of Absence

1. Christa Danielson, Teacher at Bridgewater, FMLA/Medical Leave of Absence for Childcare, effective on or about 03/25/2019 for eight work weeks.
2. Kimbra Dimick, Teacher at Greenvale Park, FMLA/Medical Leave of Absence for Childcare, effective on or about 05/19/2019 for twelve work weeks with the potential for a slight adjustment to the end time due to conferences.
3. Diane Frederick, Special Ed Teacher at the Middle School, FMLA/Medical Leave of Absence, effective 01/29/2019-03/11/2019.
4. Becki Haar, Teacher at Sibley, FMLA/Medical Leave of Absence, effective on 01/28/2019 for six to eight work weeks.
5. Updated: Sheila Hetzel, Teacher at Greenvale Park, FMLA/Medical Leave of Absence for Childcare, effective on 01/23/2019-04/19/2019.
6. Kelly Johnson, Teacher at Sibley, FMLA/Medical Leave of Absence for Childcare, effective on or about 3/28/2019-05/14/2019.
7. Suzanne Lanza, Teacher at Bridgewater, FMLA/Medical Leave of Absence for Childcare, effective on 1/7/2019-03/01/2019.
8. Sara Medin, Educational Assistant at Sibley, Leave of Absence due to taking a Long Term Substitute position with the District, effective on or about 02/21/2019-06/07/2019.
9. Jessica Rushton, Special Ed EA at Sibley, FMLA/Medical Leave of Absence, effective on 03/21/2019-04/10/2019.
10. Updated: Megan Wheelock, Teacher at Bridgewater, FMLA/Medical Leave of Absence for Childcare, effective on or about 10/19/2018-03/08/2019.
11. Lori Witt Macrae, Special Ed EA at Sibley, FMLA/Medical Leave of Absence, effective on 01/02/2019-01/25/2019.

d) Retirements/Resignations/Terminations

1. Gloria Alcocer, Targeted Services PLUS Site Assistant, resignation effective 01/01/2019.
2. Sonya Ehmer, Targeted Services PLUS, resignation effective 12/14/2018.
3. Amy Gunderson, Site Assistant with Community Services, resignation effective 11/25/2018.
4. Cindy Keogh, KidVentures Site Assistant, resignation effective 01/02/2019.
5. Shannon Kuball, Community Services Enrichment Coordinator, resignation effective 11/28/2018.
6. Leigh Langehough, Assistant Nordic Ski Coach, declined position, effective 12/17/2018.
7. Nancy Sparby, Office Generalist at the High School, resignation effective 01/18/2019.

** Conditional offers of employment are subject to successful completion of a criminal background check and Prewrite screening (if applicable)*

VII. Superintendent's Report

A. Items for Individual Action

1. Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation School Building Bonds, Series 2019A.

The Board is asked to approve the Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation School Building Bonds, Series 2019A as presented.

Superintendent's Recommendation: Motion to approve the Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation School Building Bonds, Series 2019A as presented.

2. Greenvale Park Campus' Name.

This District has received substantial feedback about keeping the identity of Greenvale Park present in the new elementary school. At the December 10, 2018 Board meeting, Superintendent Hillmann reviewed options for the Board's consideration about the naming process for the new elementary school on the Greenvale Park campus. Three options are being considered: 1) Name the new elementary school Greenvale Park and change the name of the existing building, 2) Choose a new name for the new elementary school and keep the Greenvale Park name at the Early Childhood Center, and 3) Name the entire campus, which includes the new elementary school and the Early Childhood Center, Greenvale Park and have excellent signage.

Superintendent's Recommendation: Motion to approve "Greenvale Park Elementary" as the official name for the District's new elementary school; "Greenvale Park" as the name of the educational campus it sits upon; and to identify the official name of the District's early childhood center, located in the current Greenvale Park Elementary building, at a later date.

VIII. Items for Information

- A. Enrollment Report. The Enrollment Report for January 2019 is included in the packet.
- B. Construction Update. Superintendent Hillman will provide an update on the District's construction projects.

IX. Future Meetings

- A. Monday, January 28, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, February 11, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- C. Monday, February 25, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

X. Adjournment

Vaping

- HISTORY
 - Free Base Nicotine and the vaping tools
 - Vaping companies
 - Nicotine Salts and the vaping tools
 - JUUL and JUUL like devices
- NHS
 - Some suspensions from Activities and RALIE
 - What do we as adults in the building know
- What we have done
 - After doing some research
 - Talked to RALIE students
 - Talked to HS building teachers and EAs
 - Talked to our classes
- Main message
 - Vaping is happening in class and in other areas of building
 - Know what it looks like
 - Say something!



PRAIRIE CREEK
COMMUNITY SCHOOL

Prairie Creek Community School Summary & Data Sheet

World's Best Workforce Plan Goals

(Five year goals established for 2016 –2021 contractual agreement with authorizer , Northfield Public Schools)

All Students Ready for Kindergarten

By the conclusion of FY2021, 75% of incoming kindergarten students will be academically and behaviorally ready for kindergarten

All Students in Third Grade Achieving Grade-Level Literacy

By the conclusion of FY2021, 77% of 3rd grade students will attain Level O (Fountas & Pinnell reading assessment)

Achievement Gap Reduction

By the conclusion of FY2021, proficiency index for Special Education students in reading and math will be: [one-third of (100-2016 Special Education proficiency index)] + 2016 Special Education subgroup proficiency index

All Students Career and College Ready by Graduation

By the conclusion of FY2021, 100% of fifth graders will complete and present an honors project each spring

PCCS Strategic Plan Highlights / New Initiatives

Arts Residency

- All the children are participating in a month-long circus residency
- Supported by a MN State Arts Board grant
- Collaboration with Circus Juventas



Progressive Education Networking and Outreach

- Prairie Creek hosting the second ever *Imagine* Conference
- The conference featured an authors' panel discussing children's books and equity
- Over 50 educators participated

Strategic Planning

- Developed in collaboration with faculty, board and parents
- Series of focused listening sessions
- Three focus areas:
 - Education Program
 - Communication / Outreach
 - Program Sustainability
- Eight Action Goals for FY19

Mission Statement

- PCCS is a community school
- PCCS is a child-centered school
- PCCS is a progressive school
- PCCS aims to make the world a better place

Minnesota Comprehensive Assessments

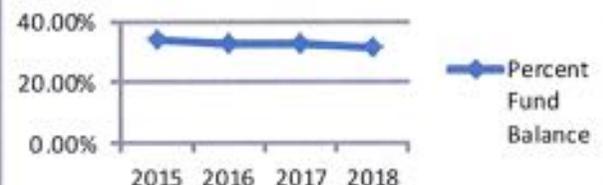
2016 - 2018 Scores

	2016	2017	2018
PCCS Reading	73.0%	73.0%	71.6%
State Reading	60.2%	60.6%	60.4%
PCCS Math	66.3%	67.4%	61.4%
State Math	60.1%	59.2%	57.7%
PCCS Science	66.7%	70.0%	73.3%
State Science	62.1%	60.6%	58.7%

Finance Update

Prairie Creek continues to maintain a healthy fund balance reserve, finishing FY18 with a fund balance of \$666,994 (31.5% of annual expenditures).

Percent Fund Balance



January 14, 2019

Simon Tyler & Barbara Wornson

Northfield Charter Schools

Prairie Creek Community School

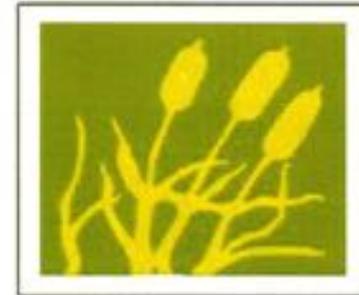
Presentation Focus:

Innovative Professional Development

Prairie Creek Community School

Mission

- ❑ PCCS is a community school
- ❑ PCCS is a child-centered school
- ❑ PCCS is a progressive school
- ❑ PCCS aims to make the world a better place



PRAIRIE CREEK
COMMUNITY SCHOOL



Key Characteristics of Progressive Education

- ❑ Flexible Learning Spaces
- ❑ Environmental Education
- ❑ Multi-Age Groupings
- ❑ Interdisciplinary Projects / Themes
- ❑ Authentic Assessment
- ❑ Creativity
- ❑ Inquiry
- ❑ Play



Data Sheet Review

- ❑ World's Best Workforce Plan
- ❑ Standardized Data Benchmarks
- ❑ Finance
- ❑ New Initiatives! Arts' Residency, Outreach, Strategic Planning

Arts' Residency Cycle

2015 Heart of the Beast theater

2016 Clay Artist Residency

2017 Opera
(with St. Olaf students)

2018 *Beyond Words*: Poetry
and Book Illustration

2019 Circus Juventas Residency



2019 Circus Residency

Collaboration with Circus Juventas

Field Trips and Workshops

MN State Arts' board grant



Strategic Planning Process

- ❏ New strategic plan cycle
- ❏ Strategic focused areas
 - Education Program
 - Communication / Outreach
 - Program Sustainability



Strategic Priorities

Education Program	Communication / Outreach	Program Sustainability
<p>1. Educating for Equity: Practicing our commitment to make the world a better place</p> <p>2. Developmental Needs of Children <i>Focus group to study developmental design of educational groupings and early years (Pre-K) opportunities</i></p> <p>3. Attending to the mental and physical health of children</p>	<p>1. Communication <i>Use technology to balance the amount and types of information we share with families</i></p> <p>2. Family Education and Community <i>Building community through shared commitment to progressive education practices</i></p> <p>3. Educator Outreach and Networking: Initiate connections with a broader educational community</p>	<p>1. Sustainable budgeting <i>Development, legislative outreach, teacher compensation</i></p> <p>2. Facility Management</p> <p>3. Teacher Development and Leadership</p>

Strategic Action Goals 2018 - 2019

1. Explore Pre-K programming options
2. Mental Health
3. Educating for Equity
4. Progressive Education Outreach
5. Parent Education
6. Development Initiatives
7. Compensation Review
8. Outdoor Classroom Opportunities



Imagine Conference

The 2018 conference was a big success!

Highlights:

- ❑ Author panel
- ❑ Guest educator workshops
- ❑ “Open Space” discussions



Communication Initiatives

New Website!



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MATHEMATICS SPOTLIGHT



MATH AT PRAIRIE CREEK

Mathematicians use number to understand their world. They are problem solvers. They are communicators. They are engaged in a creative endeavor.

Mathematicians need powerful tools to make their discoveries. They need to recognize patterns. They need enough experience to have mathematical hunches. They need to feel very comfortable with numbers and how they work.

We balance foundational work with mathematical exploration. Students construct their understanding of numeracy concepts using manipulatives and models. Students discover mathematical truths through carefully designed tasks. The mathematics feels personal because they have uncovered its structures for themselves. They own it.

MATH UNDERSTANDING

Prairie Creek students know that learning something new always involves a period of confusion and struggle. No one is born knowing – we all come to new understanding through work and mistakes. Our math activities are structured to support this belief. Students' errors are

Professional Development at Prairie Creek

In 2018 Prairie Creek was recognized with an Innovation Award by the Minnesota Association of Charter Schools



Four minute video highlighting the Professional Development model

<http://www.prairiecreek.org/>

Teacher - Led Professional Development

PD Committee Topics and Narrative Arcs, 2018-2019

Committee	Topics
1	Mental and physical health: PE (including standards), mindfulness, anxiety, connecting to nature Literacy
2	Math (including lesson study), Theme, Social Curriculum
3	Progressive Education: Living our mission. Parent ed, outreach, developmental needs of the whole child Educating for Equity: Courageous conversations, social justice

Questions!

Arcadia School Mission:

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally, and ethically to higher education, future employment, and engaged citizenship.

2018-2021 Strategic Priorities

- Iterate and innovate our educational approach
- Articulate and share our unique identity
- Support an engaged and fulfilled staff
- Strengthen our financial sustainability

Arcadia Highlights

Arcadia is a progressive school with a project-focused/classroom hybrid model. Like PCCS, Arcadia has flexible learning spaces, environmental education, multi-age groupings, interdisciplinary projects, authentic assessment, creativity, inquiry, and a focus on the whole child.

Arcadia Arts Residencies

- Thanks to our donors, we were able to offer several arts residencies and a number of field trips. The residencies included the ArenaDance and Karla Ndjewe, teaching artist for Vocal Essence’s Witness Program
- Student production of Don Quixote

Students Attended six theatre and arts productions in the Twin Cities During 2017-18

(including this trip to the Guthrie Theatre)



Minnesota Comprehensive Assessments 2017 scores

	2015	2016	2017	2018
Arcadia Reading	62.9 %	72.9 %	81.6 %	76.1 %
State Reading	59.5 %	59.9 %	60.2 %	60.4 %
Arcadia Math	52.8 %	53.8 %	58.9 %	54.4 %
State Math	60.2 %	59.5 %	58.7 %	57.7 7%
Arcadia Science	55.6 %	47.5 %	62.5 %	66.7 %
State Science	53.4 %	55.0 %	54.2 %	52.5 %

Finances

	2015-16	2016-17	2017-18
Revenues	1,722,177	1,984,803	1,951,532
Expenditures	1,686,091	1,986,582	1,904,150
Fund Balance	237,771	239,943	248,992

Enrollment

School year	6	7	8	9	10	11	12	Total	ADM
2012-13	21	14	22	20	11	20	30	138	121.02
2013-14	19	21	14	23	21	14	17	129	117.89
2014-15	13	22	22	19	18	23	14	131	119.85
2015-16	17	14	22	19	19	11 (5.17 PSEO)	12 (6.13)	132	124.49
2016-17	21	18	18	21	20 (1 PSEO)	17 (3 PSEO)	15 (6)	130	123.25
2017-18	15	22	22	12	19	17	18	125	117.94

January 14, 2019

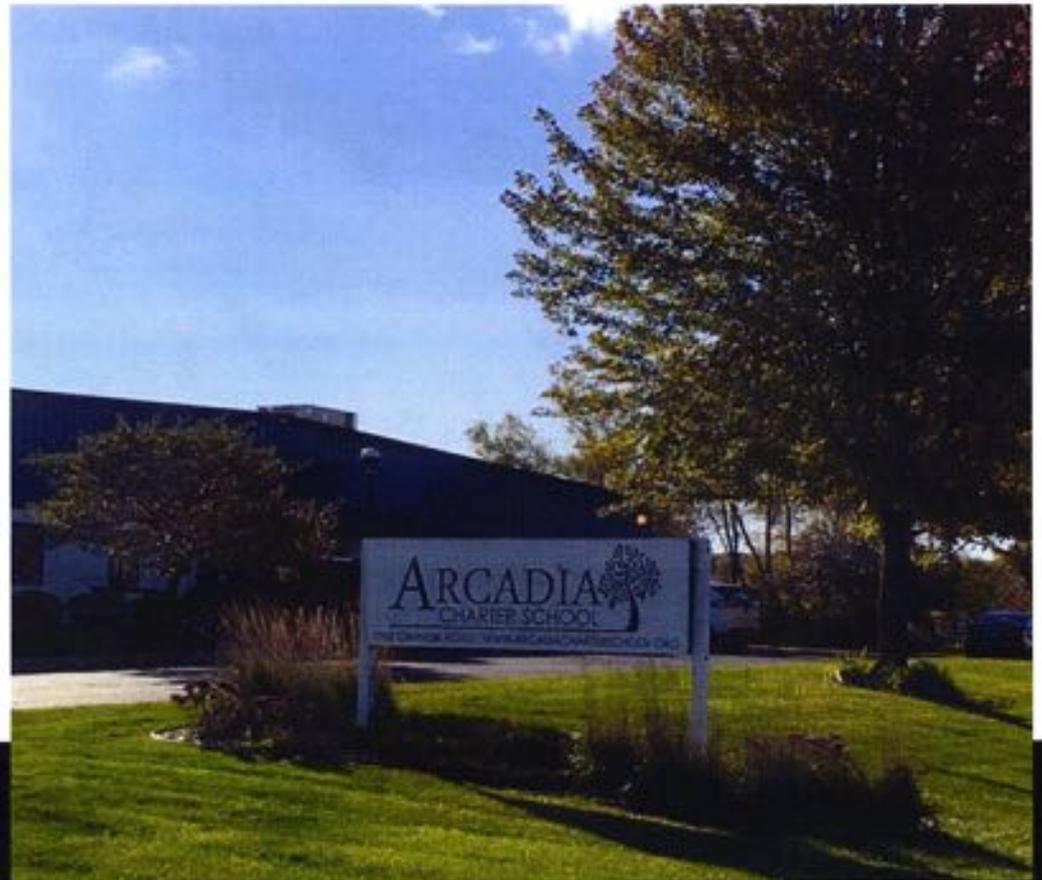
Simon Tyler & Barbara Wornson

Northfield Charter Schools

Arcadia Charter School

Tonight's Presentation will focus on:

- Progress on four strategic priorities
- Wellness of the whole student



Student Data Sheet



Arts and Residencies

ArenaDances
Residency

VocalEssence
Witness Program

Student Production:
Don Quixote

six theatre and
concert field trips



Realize more fully the potential of projects & core classes to enhance each other and support each student's personal learning.

Adapt educational approach to remain innovative in a shifting educational landscape & rapidly changing global future.

Iterate & innovate educational approach

Articulate & share unique identity

Create shared clarity within school community about what makes Arcadia unique.

Increase broader community awareness of what makes Arcadia unique.

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education, future employment, and engaged citizenship.

Prioritize the social, emotional and intellectual health of staff by increasing resources and access to opportunities.

Continue to develop and strengthen the systems that support day-to-day operations.

Support engaged & fulfilled staff

Strengthen financial sustainability

Diversify revenue to provide greater stability and program & staff enhancement.

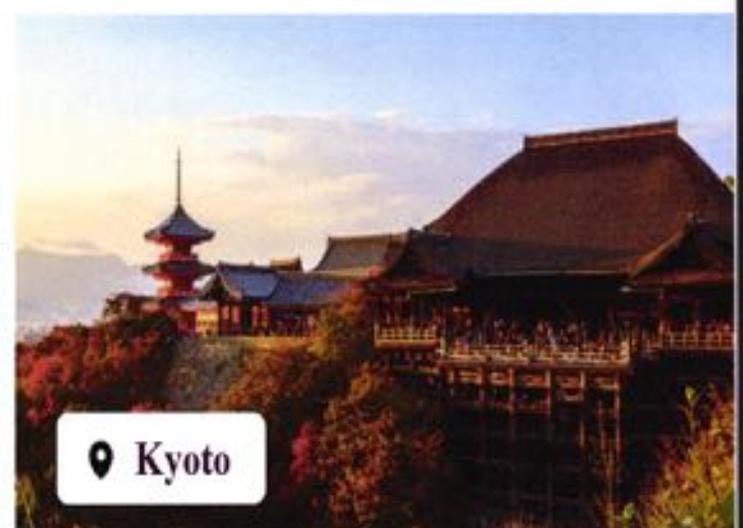
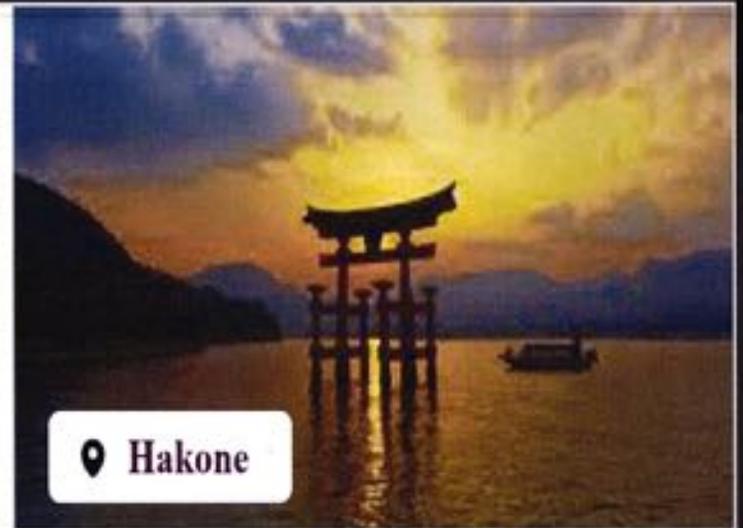
Secure building to increase stability, control over physical environment and financial benefits.

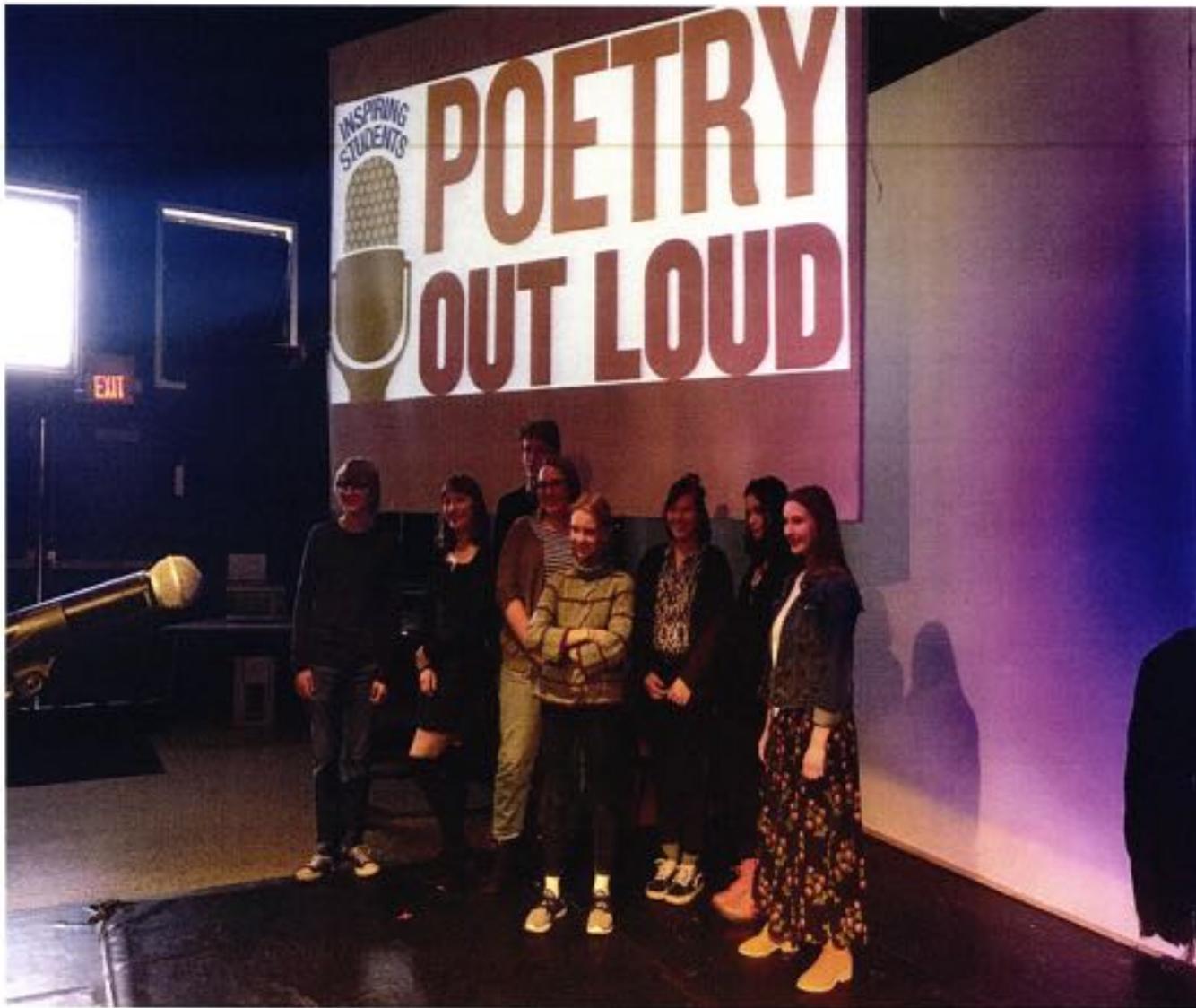


Iterate & Innovate our educational approach

- Realize more fully the potential of projects and core classes to enhance each other and support each student's personal learning
- Adapt educational approaches to remain innovative in a shifting educational landscape & rapidly changing global future

We're going to Japan!





Articulate & share Arcadia's unique identity

- Create shared clarity within the school community about what makes Arcadia unique

Articulate & Share our unique Identity

- Increase broader community awareness of what makes Arcadia unique



**Increase
broader
community
awareness of
what makes
Arcadia
unique**

Eagle Scout
Project



**Thank you
Logan Wells
and the Boy
Scouts of
America!**



Prioritize the social, emotional and intellectual health of staff by increasing resources and access to opportunities



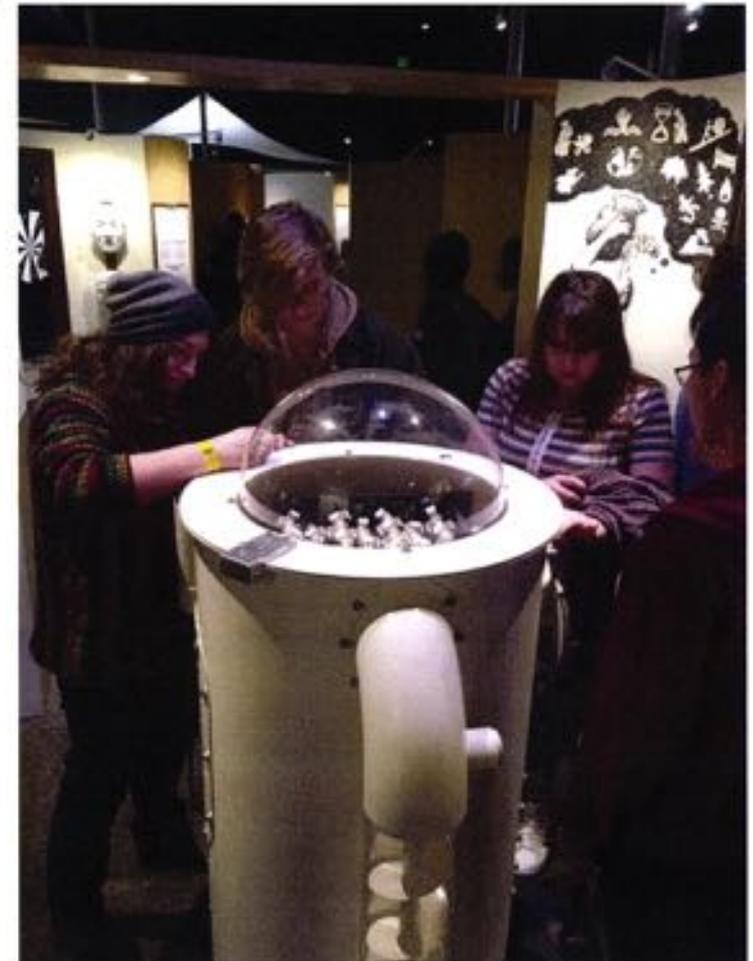
Restorative Justice

- ❏ Derived from aboriginal and native traditions.
- ❏ Circles bring people together in a way that creates trust, respect, and intimacy.
- ❏ Circles intentionally create a sacred space that lifts barriers between people, opening fresh possibilities for connection, collaboration and mutual understanding.
- ❏ The process works because it brings people together in a way that allows them to see one another as human beings and to talk about what matters.
- ❏ Currently in year 2 of implementation, typically takes 5 years to fully implement school-wide
- ❏ Process is used with students & staff – buy in must occur across the building.



Change to Chill, a grant from Allina Health

- Staff Training and Manuals
- Parent Engagement Information in Newsletters
- Supported all school experience to the Science Museum of MN for the Mind Matters Exhibit
- Student Focus Groups
- Dollars to create Chill Zone(s) at Arcadia (will be unveiled soon).
- Pre and post-surveys for data collection
- Summer '18 student Internship to help build student resources for coming year
- Change to Chill Website for additional resources – ChangetoChill.org



Thank you Northfield Public Schools



**Northfield
Charter
Schools**

Questions?

Summary of Mid-Year Performance Appraisal
for Matthew Hillmann, Ed. D.
Superintendent Northfield Public Schools
For the appraisal period of 7/1/18 to 1/1/19
Summarized by Board Chair, Julie Pritchard
January 14, 2019 Regular School Board meeting

For this review period, all seven School Board members completed the mid-year performance appraisal. The evaluation form covers the many facets of the superintendent's job responsibilities. Board members provide numeric ratings on a 1-5 (1=low and 5=high) for 52 job responsibilities organized around nine major topics. In addition to completing the numeric ratings, board members provide additional comments.

Board Chair, Julie Pritchard compiled and summarized all board members' input for Dr. Hillmann. For the numeric ratings, means were calculated. If board members were unable to answer, they marked "UA" next to each item. This was also marked as part of the summary. All written comments were shared verbatim, but were not attributed to a specific board member. As Board Chair, I met one-on-one with Dr. Hillmann on January 8, 2019 to review this appraisal.

Board members gave Dr. Hillmann a very strong performance rating across all key areas. His overall score was 4.82 on a 5-point scale across the 52 areas. His exceptional work over the past six months was highlighted by board members. A sampling of their comments is summarized below around three key areas.

1. Dr. Hillmann's exceptional work in administering all aspects of the district's Bond Referendum in November of 2018.

- The community's resounding support of the bond referendum, as indicated by the 62% passage rate, was the result of a robust communication effort to ensure the voters were not only aware of the referendum on the ballot, but that they went to the polls fully informed. Dr. Hillmann recognized early on that the district's informational campaign must succinctly communicate the most salient aspects of the bond and how it would positively impact students, their families and the community. Dr. Hillmann's leadership is credited with the quality of all components related to the bond and its successful passage.
- Following the successful passage of the bond, Dr. Hillmann got right to work to address a number of critical and time-sensitive next-steps in order to get projects completed as soon as possible. His pledge to ensure vision, due diligence and relentless oversight of the projects will serve to accelerate the community's trust.

2. Dr. Hillmann's commitment to the District's Strategic Plan:

- Dr. Hillmann's leadership in not only establishing, but committing to the district's mission is one of his greatest strengths. He demonstrates his commitment to students day in and day out, with the high expectations he sets for himself and others. He has a strong and well-defined vision for the district which both short-term and long-term goals that are well planned and yet adaptable.

3. Dr. Hillmann's excellent management of the District's finances

- Dr. Hillmann and Director of Finance, Val Mertesdorf, are an exceptional financial team who maintain the district in sound financial condition, and all times have their responsibility as stewards of the taxpayers' money in the forefront of their decision-making process.

In summary, board members gave Dr. Hillmann an exceedingly positive mid-year performance appraisal. His noted high level of knowledge, experience, vision, and enthusiasm as well as this strength of leadership gives the board great confidence in his ability to continue to move the district forward.

MEMORANDUM

TO: School Board Members

FROM: Cheryl Hall

DATE: January 9, 2019

RE: Request to hire additional non-licensed Special Education EA/PCA

Consider approval of the following 6.75 hours/day FTE increase for a non-licensed special education assistant PCA at Longfellow/ALC required to provide services to support individual student needs as determined by the Individual Education Program Plan (IEP) until the end of the school year. The total projected cost of salary and benefits is \$ 12, 210 with approximately 55% of the salary reimbursed through special education revenue for a net cost of \$5,494.

Building	Position	FTE	Rationale
Longfellow	Special Education Assistant/ PCA	6.75 hrs /day	Meet required IEP Accommodations

INDEPENDENT SCHOOL DISTRICT 659

PUBLIC HEARING

MINUTES

Monday, December 10, 2018

6:30 PM - 7:00 PM

Northfield High School, Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Public Hearing of the Northfield Board of Education Independent School District 659 to order at 6:30 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Iverson, and Pritchard. Absent: Colangelo.
- II. Procedures for Public Hearings
- III. Director of Teaching and Learning Mary Grace Hanson and District Assessment Coordinator Hope Langston reviewed outcomes of the 2017-2018 World's Best Workforce Plan and goals and strategies for the upcoming school year.
- IV. Opportunity for Community Feedback
There were no community members present.
- V. On a motion by Iverson, seconded by Quinnell, the Public Hearing adjourned at 6:59 p.m.

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

December 10, 2018

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:05 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Iverson, and Pritchard. Absent: Colangelo.

II. Agenda Changes / Table File

Table File items were added.

III. Public Comment

No public comment.

IV. Announcements and Recognitions

- Robert Garcia, 4th Grade Teacher at Greenvale Park along with Tiffany Kortbein (former Greenvale Park Kindergarten teacher currently on a leave of absence) presented two sessions at the TIES 2018 Education Technology Conference in Minneapolis. Eleven members of the Northfield Public Schools staff attended the conference this year.
- The Board acknowledged the students' excellent performance at the Traditions Choir Concert.
- Thank you to Middle School and High School Students and Staff who were part of the Northfield Area Chamber of Commerce Winter Walk activities.

V. Items for Discussion and Reports

A. SCOPE Student Presentation

Northfield High School Seniors Izzy Hessian, Logan Ledman, Diana Montero and Anna Weber, together with Earl Weinmann, Northfield Middle School Social Studies teacher, presented their SCOPE (Student Community Outreach Program Experience) project. The SCOPE program was founded in 1992 and its purpose is to get students to conduct original research and writing of a historical significance with the purpose of producing a tangible benefit for the community. The latest addition to the SCOPE program is the publication of *Eden on the Cannon*, a comprehensive history of Northfield.

B. Truth in Taxation Presentation for the Payable 2019 Property Tax Levy Followed by Public Comment

The amount of the proposed levy for 2019 is \$20,025,845.72 and represents a 4% increase from the prior year. Director of Finance Val Mertesdorf reviewed the levy and the current year's revised general fund budget. The public was invited to speak following the presentation. No residents spoke at the meeting.

C. Summary of Public Hearing Regarding the 2018-2019 World's Best Workforce Plan

Director of Teaching and Learning Mary Grace Hanson and District Assessment Coordinator Hope Langston summarized the 2018-2019 World's Best Workforce Plan. There was no community feedback received at the Public Hearing on this topic that preceded the Regular School Board meeting.

D. Preliminary Recommendation for Architectural, Construction Management, and Investment Services Related to the Successful November 6, 2018 Bond Referendum Election

A committee of District administrators and Board members interviewed potential architectural and construction management firms on December 5. Northfield Public Schools developed and distributed architectural, construction management, and investment services Request for Proposal (RFPs) for projects related to the successful November 6, 2018 bond referendum election from November 19 through November 30, 2018. The District was under no legal obligation to seek RFPs for these contracted services

but did so to ensure fiduciary stewardship and to secure the highest service value for our taxpayers. The committee conducted interviews with two architectural firms and three construction management firms. Investment services firms submitted their proposals directly to Director of Finance Mertesdorf. In addition to the interviews, Superintendent Hillmann conducted in-depth reference reviews of the architectural and construction management firms, including references for the specific personnel the firms had designated for our projects. All proposals were within the District's anticipated project costs for the services, and all recommended partners provided the lowest cost proposal, though the cost was not the deciding factor in the recommendations. Other factors included an emphasis on safety, community outreach, and student engagement. The committee recommended the following:

Architectural Services: Wold Architects and Engineering; St. Paul, MN; Vaughn Dierks, Principal in Charge
Construction Management Services: Knutson Construction; Rochester, MN; Tom Leimer, VP and GM
Investment Services: Prudent Man Advisors (PMA), Naperville, IL (MN office); Steve R. Pumper, VP

Board member Hardy made a motion to move this Recommendation from Discussion and Reports to an Item of Individual Action in which they would approve the recommended suppliers: Wold Architects and Engineering, Knutson Construction, and Prudent Man Advisors. Seconded by Iverson. Motion carried.

At 8:59 p.m. Board member Stratmoen made a motion for a ten-minute recess. Seconded by Hardy. Motion carried. Board Chair Pritchard called the meeting back to order at 9:10 p.m.

E. School Board Stipends

Julie Pritchard, School Board Chair, presented a recap of Board member stipends for review and discussion. This will be an item for action at the January 14, 2019 meeting.

F. Greenvale Park Campus' Name

This District has received substantial feedback about keeping the identity of Greenvale Park present in the new elementary school. Superintendent Hillmann reviewed options for the Board's consideration about the naming process for the new elementary school on the Greenvale Park campus. Three options are being considered: 1) Name the new elementary school Greenvale Park and change the name of the existing building, 2) Choose a new name for the new elementary school and keep the Greenvale Park name at the Early Childhood Center, and 3) Name the entire campus, which includes the new elementary school and the Early Childhood Center, Greenvale Park and have excellent signage. This will be an item for action at the January 14, 2019 meeting.

VI. Consent Agenda

On a motion by Stratmoen, seconded by Goerwitz, the Board approved the following Consent Agenda items:

A. Minutes. Minutes of the November 26, 2018, Regular School Board meeting.

B. Gift Agreements.

- \$1,266 donation for Greenvale Park Elementary snack drive
- \$2,000 donation for High School athletics on Give to the Max Day

C. School Resource Officer Agreement. A contract with the City of Northfield for the 2019-2021 calendar years. The District will pay the same rate as the previous contract (\$49,852 annually) prorated for the period of January 1, 2019, through June 30, 2019. Beginning July 1, 2019, the District's annual payment will increase to \$58,722, prorated for the second half of 2019. The District covers roughly half of the officer's salary/benefits and is guaranteed at least half of the officer's time.

D. Personnel Items

a) Appointments

1. Brea Cruce, Special Ed EA-PCA for 3.5 hours/day 4 days/wk and 4 hours/day for 1 day/wk at Longfellow, beginning 12/18/2018-06/07/2019; Spec Ed-Step 2-\$15.96/hr.
 2. Johnna Harmer, Special Ed EA-PCA for 7.25 hours/day at Greenvale Park, beginning 12/10/2018-12/21/2018; Spec Ed-Step 2-\$15.96/hr. Gen Ed-Step 2-\$15.38/hr.
 3. Community Service Winter 2019 Brochure Instructors. Please see attached.
 4. Amrita Bhagia, Assistant Speech Coach for 2 hours/day for 4 days/wk at the High School, beginning 12/17/2018; Level H, Step 4-50% Stipend
 5. *Christopher Gustilo, .6 FTE Business Education Teacher at the High School, beginning 01/25/2019-06/07/2019; MA, Step 1-subject to change upon further review of application materials.
 6. *Steven Harner, 1.0 FTE Industrial Technology Teacher at the High School, beginning 01/25/2019-06/07/2019; BA, Step 1-subject to change upon further review of application materials.
 7. Ruth Hoekstra, Literacy Support EA for 4 hours/day at Sibley, beginning 01/02/2019-04/19/2019; General Ed Step 4-\$16.19/hr.
 8. Gerald Johnson, 1.0 FTE Long Term Substitute Media Specialist at Bridgewater, beginning on or about 01/21/2019-on or about 04/16/2019; MA 30, Step 8
 9. *Amy Larsen, Event Worker-Swimming and Diving Scoreboard hours vary at the High School, beginning 12/6/2018.
 10. *Gary Larsen, Event Worker-Swimming and Diving Scoreboard hours vary at the High School, beginning 12/6/2018.
 11. Melissa Ousley, Music Listening Coach for 2 hours/day for 2 days/wk at the High School, beginning 12/05/2018. Level I, Step 1.
- b) Increase/Decrease/Change in Assignment
1. Flavia Berg, Early Childhood Teacher at the NCRC, add Long Term Substitute Preschool Teacher for 36 hours/wk at Longfellow, effective 04/02/2019-05/03/2019; \$28.83/hr.
 2. Noreen Cooney, School Social Worker at Sibley, add Stipend for LICSW Supervision at Sibley, effective 11/28/2018-06/07/2019; \$1,500 stipend
 3. Michael Garlitz, EA at Bridgewater, add PLUS Site Assistant for up to 1.5 hours/day Mon.-Thurs. at Greenvale Park, effective 11/28/2018-05/02/2019; Step 4-\$14.13/hr.
 4. Johnna Harmer, KidVentures Site Assistant for up to 15 hours/wk at Greenvale Park, change to KidVentures Site Assistant for up to 3.75 hours/wk at Greenvale Park, effective 12/10/2018.
 5. Johnna Harmer, Special Ed EA-PCA for 7.25 hours/day at Greenvale Park, change to Special Ed EA-PCA for 6.5 hours/day and Gen Ed for .65 hours/day at Greenvale Park, effective 12/10/2018-06/07/2019.
 6. Mallory Nysteun, Special Ed EA-PCA at Sibley, add Special Ed EA Extracurricular Activity Support for the District, effective 12/4/2018-06/07/2019. Hours will vary pending on student's activities per IEP.
 7. John Sand, Teacher at the High School, add RALIE Advisor for the High School, effective 12/4/2018; Level H, Step 1-5% Stipend.
 8. Karie Svien, Special Ed EA-PCA at the Middle School, add School Crossing Guard for .25 hours/day at the Middle School, effective 12/03/2018. Gen Ed Step 2-\$15.38/hr.
- c) Leave of Absence
1. Jamie Wiebe, Special Education Social Worker at Bridgewater, FMLA Leave of Absence, effective on 11/19/2018 and may continue on an intermittent or reduced schedule for up to 60 work days.
 2. T.J Wiebe, Teacher at the High School, FMLA Leave of Absence, effective on 11/26/2018 and may continue on an intermittent or reduced schedule for up to 60 work days.
 3. Amanda Schrader, EL Teacher at Sibley, FMLA Leave of Absence for Childcare, effective on or about 02/11/2019 through the end of the 2018-19 school year.
 4. Garrick Hoekstra, Educational Assistant at the Middle School, Leave of Absence, effective 01/02/2019-04/19/2019.
- d) Retirements/Resignations/Terminations
1. Cameron Jackson, Early Ventures Teacher with Community Services, resignation effective 11/30/2018.
 2. Cindy Keogh, Supervisory Educational Assistant at Sibley, resignation effective 12/20/2018.

c) Seniority Lists

The 2018-2019 Principals/Assistant Principals Seniority List and the 2018-2019 Teacher Seniority List.

- E. Financial Reports - July, August and September 2018. Bills totaling \$1,938,387.74, payroll checks totaling \$871,177.47, bond payments totaling \$407,796.88, and the financial reports for July 2018. Bills totaling \$2,063,241.64, payroll checks totaling \$898,999.54, and the financial reports for August 2018. Bills totaling \$1,898,376.08, payroll checks totaling \$3,076,705.42, and the financial reports for September 2018.

VII. Superintendent's Report

A. Items for Individual Action

1. Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours during which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election.

On a motion by Goerwitz, seconded by Iverson, the Board unanimously approved the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours during which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. Voting 'yes' was Goerwitz, Hardy, Stratmoen, Quinnell, Iverson, and Pritchard. No one voted 'no'. Motion carried.

2. World's Best Workforce 2018-2019 Annual Report.

On a motion by Iverson, seconded Stratmoen, the Board unanimously approved the 2018-2019 World's Best Workforce as presented. Motion carried.

3. Certify Final 2018 Payable 2019 Tax Levy.

On a motion by Goerwitz, seconded by Hardy, the Board unanimously certified to County Auditors the 2018 Payable 2019 Final Certified Levy Limitation and Certification Report in the amount of \$20,025,845.72. Motion carried.

4. Fiscal Year 2018-2019 General Fund Budget Revision.

On a motion by Stratmoen, seconded by Goerwitz, the Board approved revised 2018-2019 general fund budget of revenues of \$53,928,294 and expenditures of \$53,493,724. Motion carried.

5. Recommendation for Architectural, Construction Management, and Investment Services Related to the Successful November 6, 2018 Bond Referendum Election.

On a motion by Iverson, seconded by Goerwitz, the Board unanimously accepted the proposals of Wold Architect and Engineering for architect and engineering services, Knutson Construction for construction management services, and PMA for investments services, all related to projects associated with the successful November 6, 2018 Bond Referendum Election. Motion carried.

VIII. Items for Information

- A. Enrollment Report (including Updated Enrollment Options History Report). Superintendent Hillmann reviewed the December 2018 Enrollment Report and the Updated Enrollment Options History Report.

IX. Future Meetings

- A. Monday, January 14, 2019, 7:00 PM, Organizational School Board Meeting followed by Regular Board Meeting, NHS Media Center (Updated Board photo taken after meeting)
B. Monday, January 28, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
C. Monday, February 11, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

The Board acknowledged that this was Margaret Colangelo's last meeting and recognized and thanked her for her time and service to Northfield Public Schools and the Cannon Valley Special Education Cooperative, where she represented the District and served as Chair of the Board..

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 9:50 p.m.

Noel Stratmoen
School Board Clerk

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 15 day of December, 2018, by and between Sibley PTO, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

PTO ^{Read} ~~Walk-a-thon~~ Donation for Media & Art
STEAM funding Pasha K. Quas
\$6500.00

Sibley PTO
Donor
[Signature]

Approved by resolution of the School Board on the ___ day of _____,

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

Key: **Staff to Complete** **Office Staff to Complete**
Staff Name: Kim Cecil

-
- Operating Funds (Wells Fargo x1214)
-
-
- HS Student Organization (Frandsen)
-
-
- Elem/MS Student Organization (Wells Fargo x1206)

Type of Deposit:
(can NOT check multiple)
Purpose of funds: PTO Read-A-Thon donation for STEAM Curriculum in Media and Art
DEPOSIT DETAIL

Name (Funds received from)	Purpose	Amount	Check #	Cash	Coin
PTO	Read-A-Thon donation for STE	\$ 6,500.00	1037		
		\$ 6,500.00			

Reconciliation

Check(s)	Units	Total
Total Checks	1.00	\$ 6,500.00

Total Deposit: \$ 6,500.00

I attest the deposit is made in tact and is comprised of the actual cash and checks received.

Staff Initials: KC
Date: 12/18/18
Staff Verified:
(office staff) DH
Date: 12/18/18
Deposit Bag #: BB 3938127
FOR OFFICE USE ONLY

UFARS CODE	DEPOSIT DESCRIPTION	AMOUNT
B0X-212-000	Sales Tax (Revenue/1.07375) - Leave blank if N/A	\$ -
E16008203096000430	Read-A-Thon donation for STEAM Curriculum in Media and Art	\$ 6,500.00
		\$ -
Total must agree to reconciliation		\$ 6,500.00

OK

CERTIFICATION OF MINUTES RELATING
TO
GENERAL OBLIGATION
SCHOOL BUILDING BONDS, SERIES 2019A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 659
(NORTHFIELD PUBLIC SCHOOLS)
NORTHFIELD, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting held on January 14,
2019, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RATIFYING THE AWARD OF THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF GENERAL OBLIGATION
SCHOOL BUILDING BONDS, SERIES 2019A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of January,
2019.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 659
(NORTHFIELD PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: JANUARY 14, 2019

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 659, State of Minnesota, was duly held on January 14, 2019, at 7:00 o'clock p.m., for the purpose, in part, of ratifying the award of the General Obligation School Building Bonds, Series 2019A of the District.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING THE AWARD OF THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF GENERAL OBLIGATION
SCHOOL BUILDING BONDS, SERIES 2019A**

BE IT RESOLVED by the School Board of Independent School District No. 659, State of Minnesota, as follows:

Section 1. Authorization and Sale.

1.01 Authorization. At a meeting held November 26, 2018, this Board determined to sell and issue general obligation bonds of Independent School District No. 659 (the "Issuer" or the "District") in the total aggregate principal amount of not to exceed \$40,975,000* (the "Bonds"), which were authorized by the voters of the District at the special election held November 6, 2018, for the acquisition and betterment of school sites and facilities. In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities.

1.02 Sale. The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended. On January 10, 2019, the Superintendent or Director of Finance and a Board Officer received and considered all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, which are hereby ratified and confirmed in all respects and are incorporated herein by reference as though fully specified in this paragraph. The proposal of _____ (the "Purchaser") to purchase the Bonds at a price of \$_____, plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Proposal contained in the Official Statement was determined to be the most favorable proposal and was accepted by the Superintendent or Director of Finance and a Board Officer pursuant to the November 26, 2018 resolution of the Board and the award of the sale of the Bonds to the Purchaser is hereby ratified by the Board.

1.03 Execution of Documents. The endorsement of the acceptance on both copies of the most favorable proposal by the Superintendent or Director of Finance and a Board Officer is ratified in all respects.

1.04 Compliance with Law. All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Bonds having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to provide for the issuance of the Bonds forthwith.

1.05 Minnesota School District Credit Enhancement Program. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

Section 2. Bond Terms.

2.01 Designation; Registration; Denomination; Maturities. The \$ _____ aggregate principal amount of general obligation bonds sold on this date shall be designated General Obligation School Building Bonds, Series 2019A, shall be dated January 31, 2019, as the date of original issue, and shall be issued forthwith on or after such date using a global book-entry system. The Bonds shall be issued as fully registered bonds and shall be numbered R-1 upward, in the denomination of \$5,000 each or any integral multiple thereof of a single maturity. The Bonds shall mature on February 1 in the years and amounts set forth below, and shall bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue until paid or duly called for redemption at the rates per annum set forth below opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
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In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The amounts specified above are hereby adopted and approved as so adjusted. The Bonds maturing in the years ____ and ____ are term bonds subject to mandatory redemption in the years and principal amounts as specified in paragraph 2.04(b).

These maturities, together with the maturities of all other outstanding general obligation bonds of the Issuer, meet the requirements of Minnesota Statutes, Section 475.54.

2.02 Interest Payments. Interest shall be payable semiannually on each February 1 and August 1 to maturity (each an "Interest Payment Date"), commencing August 1, 2019. Interest will be calculated on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the MSRB. Interest will be payable in the manner set forth in the form of Global Certificate or Replacement Bond and Paragraph 4.06 of this resolution.

2.03 Use of Global Book-Entry System.

(a) Description of System. In order to issue obligations in "global book-entry form", the obligations are issued in certificated form in large denominations, are registered on the books of the Issuer in the name of a depository or its nominee, and are immobilized and held in safekeeping by the depository. The depository, as part of the computerized National Securities Clearance and Settlement System (the "National System"), registers transfers of ownership interests in the obligations by making computerized book entries on its own books and distributing payments on the obligations to its participants shown on its books as the owners of such interests. These participants, which include financial institutions for whom the depository effects book-entry transfers of securities deposited and immobilized with the depository, and other banks, brokers and dealers participating in the National System will do likewise if not the beneficial owners of the obligations.

(b) Designation of Depository; Approval of Blanket Issuer Letter of Representations. The Depository Trust Company ("DTC") of New York, New York, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within

the meaning of the New York Uniform Commercial Code, is hereby designated as the depository (the "Depository") with respect to the Bonds issued hereunder in global book-entry form. There has been submitted to this Board a form of letter of representations (the "Blanket Issuer Letter of Representations") between the Issuer and the Depository setting forth various matters relating to the Depository and its role with respect to the Bonds. This Blanket Issuer Letter of Representations is hereby approved. The Chair or the Clerk is hereby authorized and directed to execute the Blanket Issuer Letter of Representations in substantially the form attached hereto as EXHIBIT C, if such a letter of representations has not already been executed, with only such variations therein as may be required to complete the Blanket Issuer Letter of Representations, or which are not, in the opinion of Bond Counsel, materially adverse to the interests of the Issuer. Execution of the Blanket Issuer Letter of Representations by such official shall be conclusive evidence as to the necessity and propriety of such changes and their approval by Bond Counsel. So long as DTC is the Depository or it or its nominee is the Holder of any Global Certificate, the District shall comply with the provisions of the Blanket Issuer Letter of Representations, as it may be amended or supplemented by the District from time to time with the agreement or consent of DTC.

(c) Global Certificates. Upon their original issuance, the Bonds will be issued in the form of a single Global Certificate for each maturity which shall represent the aggregate principal amount of the Bonds due on a particular maturity date (the "Global Certificates"). The Global Certificates will be originally issued and fully registered as to principal and interest in the name of Cede & Co., as nominee of DTC. The Global Certificates will be deposited with the Depository by the Purchaser and will be immobilized as further provided herein. No beneficial owners of interest in the Bonds will receive certificates representing their respective interests in the Bonds except as provided below in clause (e) of this Paragraph 2.03. Except as so provided, during the term of the Bonds, beneficial ownership (and subsequent transfers of beneficial ownership) of interests in the Global Certificates will be reflected by book entries made on the records of the Depository and its participants and other banks, brokers, and dealers participating in the National System. The Depository's book entries of beneficial ownership interest are authorized to be in integral increments of \$5,000, despite the larger authorized denominations of the Global Certificates. Payment of principal of, premium, if any, and interest on the Global Certificates will be made to the Bond Registrar as paying agent, and in turn by the Bond Registrar to the Depository or its nominee as registered owner of the Global Certificates. The Depository, according to the laws and rules governing it, will receive and forward such payments on behalf of the beneficial owners of the Global Certificates.

(d) Immobilization of Global Certificates by the Depository. Pursuant to the request of the Purchaser to the Depository, immediately upon the original delivery of the Bonds the Purchaser will deposit the Global Certificates representing all of the Bonds with the Depository. The Global Certificates shall be in typewritten form or otherwise as acceptable to the Depository, shall be registered in the name of the Depository or its nominee and shall be held immobilized from circulation at the offices of the Depository on behalf of

the Purchaser and subsequent Bondholders. The Depository or its nominee will be the sole Holder of record of the Global Certificates and no investor or other party purchasing, selling or otherwise transferring ownership of interests in any Bond is to receive, hold or deliver any Global Certificates so long as the Depository holds the Global Certificates immobilized from circulation, except as provided below in clause (e) of this Paragraph 2.03.

(e) Transfer or Exchange of Global Certificates; Substitute Depository; Replacement Bonds.

Global Certificates evidencing the Bonds may not, after their original delivery, be transferred or exchanged except:

(i) Upon exchange of a Global Certificate after a partial redemption, if authorized in Paragraph 2.04 of this resolution;

(ii) To any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to subclause (iii) of this clause (e); provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) To a Substitute Depository designated by and acceptable to the Issuer upon (a) the determination by the Depository that the Bonds shall no longer be eligible for its depository services or (b) a determination by the Issuer that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) of this clause (e); or

(iv) In the event that (a) the Depository shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, then the Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders. The Issuer, the Bond Registrar and the Depository shall cooperate in providing Replacement Bonds to Holders requesting the same and the registration, transfer and exchange of such Bonds shall thereafter be conducted as provided in Paragraph 4.04 of this resolution.

In the event of the designation of a Substitute Depository as authorized by this clause (e), the Bond Registrar, upon presentation of the Global Certificates, shall register their transfer to the Substitute Depository, and the Substitute Depository shall be treated as the

Depository for all purposes and functions under this resolution. The Blanket Issuer Letter of Representations shall not apply to the Substitute Depository unless the Issuer and the Substitute Depository so agree, and the execution of a similar agreement is hereby authorized.

2.04 Redemption. (a) Optional Redemption. The Issuer may elect on February 1, 2027, and on any date thereafter, to prepay Bonds due on or after February 1, 2028, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, the Global Certificates to be prepaid may be prepaid in \$5,000 increments of principal and, if applicable, the specific Replacement Bonds to be prepaid shall be chosen by lot by the Bond Registrar as provided below. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

(b) Mandatory Redemption. (1) The Bonds maturing in the year ____ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
	\$

The procedures for such mandatory redemption shall be the same as specified in this Paragraph 2.04 for optional redemption.

In the event that any Bonds maturing in the year ____ are optionally redeemed pursuant to Paragraph 2.04(a) above and cancelled by the Bond Registrar and not reissued, the Bonds maturing in the year ____ so redeemed and cancelled may be applied by the Issuer as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04(b), such credit to be equal to the principal amount of the Bonds maturing in the year ____ so optionally redeemed or cancelled. The Issuer may apply these Bonds so optionally redeemed and cancelled as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04 only if it has notified the Bond Registrar not less than thirty-five (35) days prior to the applicable mandatory redemption date of its election to apply such Bonds as a credit and designating the redemption date to which it is to apply.

(2) The Bonds maturing in the year ____ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
	\$

The procedures for such mandatory redemption shall be the same as specified in this Paragraph 2.04 for optional redemption.

In the event that any Bonds maturing in the year ____ are optionally redeemed pursuant to Paragraph 2.04(a) above and cancelled by the Bond Registrar and not reissued, the Bonds maturing in the year ____ so redeemed and cancelled may be applied by the Issuer as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04(b), such credit to be equal to the principal amount of the Bonds maturing in the year ____ so optionally redeemed or cancelled. The Issuer may apply these Bonds so optionally redeemed and cancelled as a credit against the Bonds to be mandatorily redeemed pursuant to this Paragraph 2.04 only if it has notified the Bond Registrar not less than thirty-five (35) days prior to the applicable mandatory redemption date of its election to apply such Bonds as a credit and designating the redemption date to which it is to apply.

(c) Redemption of Global Certificates. Upon a partial redemption in the aggregate principal amount of a Global Certificate which results in the stated amount thereof being reduced, the Holder may in its discretion make a notation of such redemption on the panel provided on the Global Certificate stating the amount so redeemed, or may return the Global Certificate to the Bond Registrar in exchange for a new Global Certificate authenticated by the Bond Registrar, in proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Global Certificate outstanding, unless the Bond Registrar has signed the appropriate column of the panel.

(d) Redemption of Replacement Bonds. To effect a partial redemption of Replacement Bonds having a common maturity date, the Bond Registrar, prior to giving a notice of redemption, shall assign to each Replacement Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Replacement Bond. The Bond Registrar shall then select by lot from the numbers so assigned to such Replacement Bonds, using such method of selection as it shall deem proper in its discretion,

as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Replacement Bonds to be redeemed. The Replacement Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Replacement Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 of principal amount for each number assigned to it and so selected. If a Replacement Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of such Replacement Bond, without service charge, a new Replacement Bond or Bonds of the same series having the same stated maturity and interest rate and of any authorized denomination or denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Replacement Bond so surrendered.

(e) Notice of Redemption of Global Certificates and Replacement Bonds. The Bond Registrar shall call Bonds for redemption and payment as herein provided upon receipt by the Bond Registrar of a request of the Issuer. The request shall be in written form. The request shall specify the principal amount of Bonds to be called for redemption, the redemption date and the redemption price.

Published notice of redemption shall in each case be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each affected Holder. If and when the Issuer shall call any of the Bonds for redemption and payment prior to the stated maturity thereof, the Bond Registrar shall give written notice in the name of the Issuer of its intention to redeem and pay such Bonds at the office of the Bond Registrar. The Notice of Redemption shall be given by first class mail, postage prepaid, mailed not less than thirty (30) days prior to the redemption date, to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. For the purpose of giving notice of the redemption of Global Certificates, the Holder of the Global Certificates shall be the Depository or its nominee. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used. All notices of redemption shall state:

- (i) The redemption date;
- (ii) The redemption price;
- (iii) If less than all outstanding Bonds are to be redeemed, the identification (and, if the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed;

(iv) That on the redemption date, the redemption price will become due and payable upon each such Bond, and that interest thereon shall cease to accrue from and after said date; and

(v) The place where such Bonds are to be surrendered for payment of the redemption price (which shall be the office of the Bond Registrar).

Section 3. Form of Bonds.

The Bonds to be issued hereunder shall be in the form of Global Certificates unless and until Replacement Bonds are made available as provided herein.

3.01 Global Certificates. The Global Certificates to be issued hereunder, together with the Bond Registrar's Certificate of Authentication, the Register of Partial Payments, the form of Assignment, and the registration information thereon, shall be in substantially the form set forth in EXHIBIT A hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph, and may be typewritten rather than printed.

3.02 Replacement Bonds. If the Issuer has notified Holders that Replacement Bonds have been made available as provided in Paragraph 2.03(e) of this resolution, then for every Bond thereafter transferred or exchanged (including an exchange to reflect the partial prepayment of a Global Certificate not previously exchanged for Replacement Bonds), the Bond Registrar shall deliver a bond in the form of a Replacement Bond rather than a Global Certificate, but the Holder of a Global Certificate shall not otherwise be required to exchange the Global Certificate for one or more Replacement Bonds since the Issuer recognizes that some Holders may prefer the convenience of the Depository's registered ownership of the Bonds even though the entire issue is no longer required to be in global book-entry form. The Replacement Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereto, shall be in substantially the form set forth in EXHIBIT B hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph.

Section 4. Execution; Delivery; Registration.

4.01 Appointment of Registrar. Bond Trust Services Corporation in Roseville, Minnesota, is appointed to act as the bond registrar and transfer agent (the "Bond Registrar") and shall do so until a successor Bond Registrar is duly appointed, all pursuant to a contract the Issuer and the Bond Registrar shall execute which is consistent herewith and which the chair and clerk are hereby authorized to execute and deliver. A successor Bond Registrar shall be a bank or trust company eligible for designation as bond registrar pursuant to Minnesota Statutes, Chapter 475. The terms of the appointment of the successor Bond Registrar and its duties shall be specified in a contract between the Issuer and such successor Bond Registrar that is consistent herewith and that the Chair and Clerk are hereby authorized to execute and deliver. The Bond Registrar, which may act through an agent, shall also serve

as paying agent until and unless a successor paying agent is duly appointed. The Bond Registrar shall pay principal and interest on the Bonds to the registered Holders (or record Holder) of the Bonds in the manner set forth in the form of Global Certificate or Replacement Bond, as applicable, and Paragraph 4.06 of this resolution. The Issuer agrees to pay the reasonable and customary charges for the services of such Bond Registrar.

4.02 Execution of Bonds. The Bonds shall be executed on behalf of the Issuer by the manual signatures of the Chair and Clerk of the School Board; provided, however that both of such signatures may be printed facsimiles, in which event the Bonds shall also be executed manually by the authenticating agent as provided in Minnesota Statutes, Section 475.55. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if that officer had remained in office until delivery. If the Issuer has adopted a corporate seal, it shall be omitted on the Bonds as permitted by law.

4.03 Authentication; Date of Registration. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until a Certificate of Authentication on such Bond, substantially in the form set forth in the form of Global Certificate or Replacement Bond, shall have been duly executed by the manual signature of an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate each Bond by execution of the Certificate of Authentication on the Bond and shall date each Bond in the space provided as of the date on which the Bond is registered. For purposes of delivering the original Bonds (Global Certificates) to the Purchaser, the Bond Registrar shall insert as the date of registration the date of original issue; and the executed Certificate of Authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

4.04 Transfer or Exchange. The Issuer will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged as herein provided.

A Global Certificate shall be registered in the name of the payee on the books of the Bond Registrar by presenting the Global Certificate for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the Global Certificate. Thereafter a Global Certificate may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner

until a Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted thereon by the Bond Registrar, all subject to the terms and conditions provided in this resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

When any Bond is presented to the Bond Registrar for transfer, the Bond Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Bond Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

At the option of the Holder of a Replacement Bond, Replacement Bonds may be exchanged for Replacement Bonds of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Replacement Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Replacement Bonds are so surrendered for exchange, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver the Replacement Bonds which the Holder making the exchange is entitled to receive. Global Certificates may not be exchanged for Global Certificates of smaller denominations.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the Issuer.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the Issuer evidencing the same debt, shall be entitled to the same benefits under this resolution as the Bonds surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bonds.

Transfer of a Bond may be made on the Issuer's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed

by the registered owner thereof, with signature guaranteed, or by the registered owner's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Bond.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost bonds.

Transfers shall also be subject to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates.

4.05 Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be lost, stolen or destroyed, the Bond Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond lost, stolen or destroyed, upon payment of the reasonable expenses and charges of the Bond Registrar in connection therewith; and, in the case of a Bond lost, stolen or destroyed, upon filing with the Registrar of evidence satisfactory to it that such Bond was lost, stolen or destroyed, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the Issuer and the Bond Registrar shall be named as obligees. All Bonds so surrendered to the Bond Registrar shall be canceled by it and evidence of such cancellation shall be given to the District. If the mutilated, lost, stolen or destroyed Bond has already matured, it shall not be necessary to issue a new Bond prior to payment.

4.06 Interest Payments; Record Dates. Interest on any Global Certificate shall be paid as provided in the first paragraph thereof and interest on any Replacement Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the Issuer maintained by the Bond Registrar and in each case at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The term "Holder" shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Bonds for purposes of any consent or approvals given by Holders.

If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

4.07 Persons Deemed Owners. The Issuer and the Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in Paragraph 4.06 above), on such Bond and for all other purposes whatsoever, whether or not such Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

For the purposes of all actions, consents and other matters affecting Holders of Bonds issued under this Resolution as from time to time supplemented, other than payments, redemptions, and purchases, the Issuer may (but shall not be obligated to) treat as the Holder of a Bond the beneficial owner of the Bond instead of the person in whose name the Bond is registered. For that purpose, the Issuer may ascertain the identity of the beneficial owner of the Bond by such means as the Bond Registrar in its sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Bond is registered identifying such beneficial owner.

4.08 Delivery. The Bonds when so prepared and executed shall be delivered by the Treasurer of the Issuer to the Purchaser thereof upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

Section 5. Debt Redemption Fund and Tax Levies.

5.01 Debt Redemption Fund. The Bonds and the interest thereon shall be payable from the Debt Redemption Fund of the Issuer, which shall be maintained by the Treasurer separate and apart from all other funds of the Issuer so long as any Bonds issued hereunder may be outstanding and unpaid. Money in the Debt Redemption Fund shall be used for no purpose other than payment of principal and interest on obligations of the Issuer, including Bonds issued pursuant to this resolution. If any payment of principal or interest on the Bonds shall become due when there is not sufficient money in the Debt Redemption Fund to make such payment, the Treasurer shall pay the same from the General Fund of the Issuer, and the General Fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of such Bonds. The proceeds of all taxes levied pursuant to this resolution, \$ _____ of premium received from the Purchaser of the Bonds, and all other moneys received for or appropriated to the payment of the Bonds and interest thereon shall be paid into the Debt Redemption Fund.

5.02 Pledge of Full Faith and Credit; Tax Levies. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith and credit and taxing powers of the Issuer shall be and are hereby irrevocably pledged. In order to provide the moneys for the payment thereof required by Minnesota Statutes, Section 475.61, there is hereby levied upon all of the taxable property in the Issuer a direct annual ad valorem tax which shall be spread upon the tax rolls, as a part of other general taxes of the Issuer, for collection in the years and in the amounts as specified on the levy computation sheet attached hereto as EXHIBIT D and incorporated herein by reference as though fully specified in this paragraph. The tax levies provided in this paragraph are such that, if collected in full they, together with estimated collections of other revenues pledged for the payment of the Bonds, will produce at least five percent (5%) in excess of the amounts needed to meet when due the principal and interest payments on the Bonds.

Said tax levies shall be irrevocable as long as any of said Bonds are outstanding and unpaid, provided that the Issuer reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61.

5.03 Investment Restrictions. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Fund or Debt Redemption Fund (or any other District account which will be used to pay principal or interest to become due on the Bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage restrictions may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in those funds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

5.04 Construction Fund. The proceeds of the bonds not appropriated to the Debt Redemption Fund as provided in Paragraph 5.01 shall be credited to the Issuer's Construction Fund and be used to pay costs incurred in the acquisition and betterment of the school sites and facilities authorized by the electors.

Section 6. Exemption from Rebate Requirements.

6.01 Declaration of Exemption. For purposes of compliance with the requirements of Section 148(f)(4)(C) of the Code, the Board hereby determines and declares that:

- (a) The Issuer is a governmental unit with general taxing powers;
- (b) The Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) Ninety-five percent of the net proceeds of the Bonds are to be used for the local government purposes of the Issuer; and
- (d) The Issuer will expend the Bond proceeds in such a manner and at such times as necessary to qualify for an exemption from the rebate requirements of the Code pursuant to Section 148(f)(4)(C) of the Code, as amended.
- (e) The Issuer reserves the right to treat the acquisition expenditures and the construction expenditures or portions thereof as separate issues for purposes of Section 148(f)(4)(C) of the Code. If it does so, it shall specify the expenditure limitations for each issue in greater detail in the arbitrage certification executed by the Chair and Clerk.

In order to account for the expenditure of the proceeds of the Bonds, all proceeds credited to the Construction Fund shall be maintained in one or more separate Construction Fund bookkeeping accounts in the financial records of the Issuer. All proceeds of the Bonds shall be expended from said accounts prior to any other moneys of the Issuer on hand and legally available for said expenditures. The books and accounts of the Issuer shall be maintained in such a manner as to demonstrate compliance with the expenditure requirements of Section 148(f)(4)(C) of the Code, as amended.

6.02 Payment of Rebate. Notwithstanding the intention of the Issuer to expend the Bond proceeds to meet the expenditure requirements of Section 148(f)(4)(C) of the Code, as amended, if the Issuer fails to meet the expenditure requirements specified in that amended provision, the Issuer agrees to make such calculations and to make such rebate payments to the United States as and when required by said Section 148 and the regulations promulgated thereunder. In construing this Section 6, all terms used herein shall have the meanings provided in Section 148 of the Code and the regulations promulgated thereunder.

6.03 Opinion of Counsel. Notwithstanding any other provision of this Section 6, any requirement imposed hereunder or under Paragraph 5.03 hereof may be deemed inapplicable and of no force or effect if an opinion of Counsel is rendered to the Issuer by nationally recognized bond counsel to the effect that the failure to impose such requirement will not adversely affect the tax-exempt status of interest on the Bonds.

Section 7. Certifications, Designations, Defeasance, Arbitrage, Reporting.

7.01 Filing of Resolution; County Auditor Certificate. The Clerk is hereby authorized and directed to file with the County Auditor of each county in which the Issuer is located in whole or in part a certified copy of this resolution, together with such other

information as said County Auditor shall require, and to obtain from said County Auditor a certificate that the tax required by law for the payment of said Bonds has been levied, and that said Bonds have been entered upon the County Auditor's Bond Register.

7.02 Defeasance. When all of the Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution shall cease. The Issuer may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The Issuer may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with the Bond Registrar, for the purpose of paying all principal and interest due on such Bonds to maturity, or if prepayable, to an earlier date on which they may be called for redemption, a sum of cash or securities of the types described in Minnesota Statutes, Section 475.67, as amended, in such aggregate amount, bearing interest at such rates and maturing or callable at the Issuer's option on such dates as shall be required to provide funds sufficient for this purpose.

7.03 Nondesignation as Qualified Tax-Exempt Obligations. The Board finds that the reasonably anticipated amount of qualified tax-exempt obligations (other than private activity bonds) which will be issued by the Issuer during calendar year 2019 will exceed \$10,000,000. Thus, the Bonds of this issue are not designated as "Qualified Tax-Exempt Obligations" for the purposes of Section 265 of the Code relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

7.04 Authentication of Transcript. The officers of the Issuer and each said County Auditor are hereby authorized and requested to prepare and furnish to the Purchaser of said Bonds, and to the attorneys approving legality of the issuance thereof, certified copies of all proceedings and records of the Issuer relating to said Bonds and to the financial condition and affairs of the Issuer, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of said Bonds as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the Issuer as to the facts recited therein.

7.05 Covenant to Continue Tax Exemption. The Issuer covenants and agrees with the Holders from time to time of the Bonds herein authorized, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Bonds to become subject to taxation under the United States Internal Revenue Code, the regulations promulgated thereunder, or any other applicable federal tax law or regulation; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to ensure that such interest will not become subject to taxation under the Internal Revenue Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code

of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing or as hereafter amended or proposed.

7.06 Arbitrage Certification. The Chair and School District Clerk, being the officers of the Issuer charged with the responsibility for issuing the Bonds pursuant to this resolution, are authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of the Code and the regulations promulgated thereunder.

7.07 Official Statement. The Official Statement relating to the Bonds, on file with the Clerk and presented to this meeting, is hereby approved and deemed final, and the furnishing thereof to prospective purchasers of the Bonds is hereby ratified and confirmed, insofar as the same relates to the Bonds and the sale thereof.

7.08 Information Reporting. For purposes of compliance with the provisions of Section 149(e) of the Code, the Issuer shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the Bonds are issued, a statement concerning the Bond issue which meets the requirements of Section 149(e) (2).

7.09. Payment of Issuance Expenses. The District authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota, on the closing date for further distribution as directed by the District's municipal advisor, Ehlers & Associates, Inc.

7.10 Continuing Disclosure. The Chair and the School District Clerk are authorized and directed to execute and deliver a Continuing Disclosure Certificate to assist the Participating Underwriters in complying with SEC Rule 15c2-12(b)(5) for full disclosure (The "Rule"). The Continuing Disclosure Certificate shall be entered into for the benefit of the Holders of the Bonds and shall constitute the written undertaking required by the Rule to provide or cause to be provided to the MSRB, in an electronic format through the use of the Electronic Municipal Market Access system ("EMMA"), the annual financial information specified therein and to give notice of the occurrence of the Listed Events specified therein, each in the manner specified therein, as required by the Rule. The provisions of the Continuing Disclosure Certificate are incorporated herein as though fully specified in this paragraph.

7.11 Nonbook-Entry Option. Notwithstanding any contrary provision of this resolution, if the option to allow the Bonds to be issued in a nonbook-entry format was included in the Terms of Proposal and if the Purchaser specified on the proposal form that the Bonds are not to be issued in global book-entry form, they shall then be issued in nonbook-entry format in registered form in the name of the Purchaser.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

(FORM OF GLOBAL CERTIFICATE)

UNITED STATES OF AMERICA
STATE OF MINNESOTA
RICE, DAKOTA AND GOODHUE COUNTIES
INDEPENDENT SCHOOL DISTRICT NO. 659
(NORTHFIELD PUBLIC SCHOOLS)

R- \$ _____

GENERAL OBLIGATION SCHOOL BUILDING BOND, SERIES 2019A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		JANUARY 31, 2019	

REGISTERED OWNER: CEDE & CO., AS NOMINEE OF THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK

PRINCIPAL AMOUNT: _____ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that Independent School District No. 659, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in Northfield, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above or on the Certificate of Registration attached hereto, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is redeemable as stated below, on a date prior thereto on which it shall have been duly called for redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing August 1, 2019, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable by wire transfer (or other agreed means of payment) on each payment date no later than 12:00 noon (New York, New York time) upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer; provided, however, that upon a partial redemption of this Bond which results in the stated amount hereof being reduced, the Holder may in its discretion be paid without presentation of this Bond, and may make a notation on the panel provided herein of such redemption, stating the amount so redeemed, or

may return the Bond to the Bond Registrar in exchange for a new Bond in the proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Interest on this Bond will be paid on each Interest Payment Date (by 12:00 noon, New York, New York time) by wire transfer (or other agreed means of payment) to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. The Issuer may elect on February 1, 2027, and on any date thereafter, to prepay Bonds due on or after February 1, 2028, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, Bonds shall be prepaid in \$5,000 increments of principal. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

Mandatory Redemption. The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

Notice of Redemption. Published notice of redemption shall in each case be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds. For this purpose, the Depository shall be the "Holder" as to Bonds registered in the name of the Depository or its nominee. In the event any of the Bonds are called for redemption, written notice thereof will be given by first class mail, postage prepaid, mailed not less than thirty (30) days prior to the redemption date to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used.

Replacement or Notation of Bonds after Partial Redemption. Upon a partial redemption of this Bond which results in the stated amount hereof being reduced, the Holder may in its discretion make a notation on the panel provided herein of such redemption, stating the amount so redeemed. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Otherwise, the Holder may surrender this Bond to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of this Bond, without service charge, a new Bond of the same Issue having the same stated maturity and interest rate and of the authorized denomination in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose. This Bond is one of an issue in the total aggregate principal amount of \$ _____. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the acquisition and betterment of school sites and facilities, and all are issued pursuant to resolutions duly adopted by the School Board and authority conferred by more than the requisite majority vote of the qualified electors of the Issuer voting on the question of their issuance at an election duly and legally called and held therein on November 6, 2018, and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Minnesota School District Credit Enhancement Program. The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

Denominations; Exchange; Resolution. The Bonds are issuable originally only as Global Certificates in the denomination of the entire principal amount of the issue maturing on a single date. Global Certificates are not exchangeable for fully registered Bonds of smaller denominations except in the event of a partial redemption as above provided or in exchange for Replacement Bonds if then available. Replacement Bonds, if made available as provided below, are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered Bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Replacement Bonds. Replacement Bonds may be issued by the Issuer in the event that (a) The Depository Trust Company ("DTC") of New York, New York (the "Depository") shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described in the Resolution might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interest of the beneficial owners of the Bonds that they be able to obtain certificated Bonds. The Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders.

Transfer. This Bond shall be registered in the name of the payee on the books of the Issuer by presenting this Bond for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration attached hereto. Thereafter this Bond may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

Not Qualified Tax-Exempt Obligations. The Bonds of this issue have not been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its actual original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, Independent School District No. 659 (Northfield Public Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

January 31, 2019

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION
This Bond is one of
the Bonds described
in the within mentioned
Resolution.

BOND TRUST SERVICES
CORPORATION
Bond Registrar

By _____
Authorized Signature

Registrable by:
BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

Payable at:
BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 659
(NORTHFIELD PUBLIC SCHOOLS)
NORTHFIELD, MINNESOTA

/s/ (Facsimile)
Chair

/s/ (Facsimile)
Clerk

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Bond Registrar</u>
<u>January 31, 2019</u>	<u>Cede & Co. P.O. Box 222 Bowling Green Station New York, NY 10274</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REGISTER OF PARTIAL PAYMENTS

The principal amount of the attached Bond has been prepaid on the dates and in the amounts noted below:

<u>Date</u>	<u>Amount</u>	<u>Signature of Bondholder</u>	<u>Signature of Bond Registrar</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If a notation is made on this register, such notation has the effect stated in the attached Bond. Partial payments do not require the presentation of the attached Bond to the Bond Registrar, and a Holder could fail to note the partial payment here.

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM	-	as tenants in common
TEN ENT	-	as tenants by the entireties
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common
UTMA	-	_____ CUSTODIAN _____ (Cust) (Minor)

Under Uniform Transfers to Minors Act

(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated _____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if the Bond is held by joint account.)

Please insert Social Security or other Tax Identification Number of Transferee.

EXHIBIT B

(FORM OF REPLACEMENT BOND)

UNITED STATES OF AMERICA
STATE OF MINNESOTA
RICE, DAKOTA AND GOODHUE COUNTIES
INDEPENDENT SCHOOL DISTRICT NO. 659
(NORTHFIELD PUBLIC SCHOOLS)

R- \$ _____

GENERAL OBLIGATION SCHOOL BUILDING BOND, SERIES 2019A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		JANUARY 31, 2019	

REGISTERED OWNER: _____

PRINCIPAL AMOUNT: _____ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that Independent School District No. 659, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in Northfield, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is redeemable as stated below, on a date prior thereto on which it shall have been duly called for redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing August 1, 2019, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the

close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

REFERENCE IS HEREBY MADE TO THE FURTHER PROVISIONS OF THIS BOND SET FORTH ON THE REVERSE SIDE HEREOF, WHICH PROVISIONS SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS IF SET FORTH HERE.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security until the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

[Remainder of this page left blank intentionally]

IN WITNESS WHEREOF, Independent School District No. 659 (Northfield Public Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and the Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION
This Bond is one of
the Bonds described
in the within mentioned
Resolution.

BOND TRUST SERVICES
CORPORATION
Bond Registrar

By: _____
Authorized Signature

Registrable by:
BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

Payable at:
BOND TRUST SERVICES CORPORATION
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 659
(NORTHFIELD PUBLIC SCHOOLS)
NORTHFIELD, MINNESOTA

/s/ (Facsimile) _____
Chair

/s/ (Facsimile) _____
Clerk

ON REVERSE OF BOND

Issuance; Purpose. This Bond is one of an issue in the total aggregate principal amount of \$_____. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the acquisition and betterment of school sites and facilities, and all are issued pursuant to resolutions duly adopted by the School Board and authority conferred by more than the requisite majority vote of the qualified electors of the Issuer voting on the question of their issuance at an election duly and legally called and held therein on November 6, 2018, and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Minnesota School District Credit Enhancement Program. The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. The Issuer may elect on February 1, 2027, and on any date thereafter, to prepay Bonds due on or after February 1, 2028, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, Bonds shall be prepaid in \$5,000 increments of principal. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date. Published notice of redemption shall, in each case, be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each Registered Holder of the Bonds.

To effect a partial redemption of the Bonds having a common maturity date, the Bond Registrar, prior to giving a notice of redemption, shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot from the numbers so assigned to such Bonds, using such method of selection as it shall deem proper in its discretion, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed.

The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute and the Bond Registrar shall authenticate and deliver to the Holder of such Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any authorized denomination or denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Mandatory Redemption. The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below (subject to certain credits as provided in the Resolution):

<u>Year</u>	<u>Amount</u>
	\$

Not Qualified Tax-Exempt Obligations. The Bonds of this issue have not been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

Denominations; Exchange; Resolution. The Bonds are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an authorized denomination, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity, and bearing interest at the same rate.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM	-	as tenants in common
TEN ENT	-	as tenants by the entireties
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common
UTMA	-	_____ CUSTODIAN _____ (Cust) (Minor)

Under Uniform Transfers to Minors Act

(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

_____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated _____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if the Bond is held by joint account.)

Please insert Social Security or other Tax Identification Number of Transferee.

EXHIBIT C

DTC Letter of Representations

EXHIBIT D
LEVY COMPUTATION SHEET

<u>Levy Year</u>	<u>Collection Year</u>	<u>Amount</u>
2018	2019	\$
2019	2020	
2020	2021	
2021	2022	
2022	2023	
2023	2024	
2024	2025	
2025	2026	
2026	2027	
2027	2028	
2028	2029	
2029	2030	
2030	2031	
2031	2032	
2032	2033	
2033	2034	
2034	2035	
2035	2036	
2036	2037	
2037	2038	

							2018-2019						
School and	September	September	September	September	October	November	December	January	February	March	April	May	End of Year
Grade Level	4th	7th	14th	21st	1st	1st	3rd	2nd	1st	1st	2nd	1st	6/7/19
Longfellow													
Early Childhood	84	82	85	87	86	98	110	109					
Total	84	82	85	87	86	98	110	109	0	0	0	0	0
Greenvale Park													
Grade K-2031	58	58	59	60	59	57	57	57					
Grade 1-2030	84	84	83	83	83	83	82	81					
Grade 2-2029	62	62	62	62	62	62	62	61					
Grade 3-2028	81	80	80	79	80	81	80	79					
Grade 4-2027	73	72	72	72	72	74	77	77					
Grade 5-2026	76	75	75	75	75	77	78	77					
Total	434	431	431	431	431	434	436	432	0	0	0	0	0
Sibley													
Grade K-2031	95	95	95	95	95	94	93	93					
Grade 1-2030	97	97	96	96	95	97	96	96					
Grade 2-2029	87	87	87	87	87	87	88	88					
Grade 3-2028	102	103	103	103	103	103	102	102					
Grade 4-2027	91	92	92	92	92	93	92	92					
Grade 5-2026	105	105	105	105	105	104	104	105					
Total	577	579	578	578	577	578	575	576	0	0	0	0	0
Bridgewater													
Grade K-2031	100	95	95	97	97	96	97	97					
Grade 1-2030	94	94	94	94	94	93	92	90					
Grade 2-2029	98	97	97	97	97	97	97	97					
Grade 3-2028	98	99	99	98	98	98	98	98					
Grade 4-2027	116	117	117	117	117	119	120	120					
Grade 5-2026	93	95	95	95	95	94	93	93					
Total	599	597	597	598	598	597	597	595	0	0	0	0	0
Middle School													
Grade 6-2025	342	340	339	339	340	339	339	338					
Grade 7-2024	330	329	329	329	329	331	334	334					
Grade 8-2023	298	298	298	296	296	296	297	296					
St. Dominics	3.5	4	4	4	4	3.5	3.5	3.5					
Total	973.5	971	970	968	969	969.5	973.5	971.5	0	0	0	0	0
High School													
Grade 9-2022	348	352	352	353	353	354	354	353					
Grade 10-2021	323	358	357	357	356	355	355	354					
Grade 11-2020	361	321	323	322	321	315	312	313					
Grade 12-2019	356	345	344	346	342	339	335	333					
Total	1388	1376	1376	1378	1372	1363	1356	1353	0	0	0	0	0
ALC													
Grade 9-2022	2	2	2	2	2	3	3	2					
Grade 10-2021	3	3	6	7	7	7	9	12					
Grade 11-2020	11	15	17	22	22	25	26	26					
Grade 12-2019	43	52	56	60	60	67	71	64					
Total	59	72	81	91	91	102	109	104	0	0	0	0	0
Grand Total	4114.5	4108	4118	4131	4124	4141.5	4156.5	4140.5	0	0	0	0	0
Full Time only (excluding EC and Part-time/Independent Study ALC)	4025	4007	4004	4003	3996	3990.5	3990.5	3980.5					

Longfellow

Early Childhood

Banks	11
Dorey	12
Gross	11
Kremin	8
Kruse	
O'Connor	4
Roth	7
Schnorr	11
Sorenson	8
Waters	16
Webster	6
Winter	15
** TOTAL	109

Sibley

Grade	Teacher	
K	Born	24
K	Downs	22
K	Heil	24
K	Matson	23
1	Craft	24
1	Sasse	23
1	Sieger	25
1	Swenson	24
2	Baker	23
2	Seeberg	21
2	Soderlund	22
2	Spitzack	22
3	Guggisberg	25
3	Jandro	25
3	Johnson	28
3	Sweeney	24
4	Fox	23
4	Haar	23
4	McManus	22
4	Rud	24
5	Baragary	28
5	Malecha	28
5	Ostermann	21
5	Stulken	28
	TOTAL	576

Greensale Park

K	Fleek	15
K	Hagberg	14
K	Schinger	14
K	Ziemann	14
1	Landry	26
1	Nivala	17
1	Peterson	17
1	Zach	21
2	Amundson	23
2	Bulfer	13
2	Johnson	13
2	Larson	12
3	Alvarez, C	24
3	McLaughlin	19
3	Timerson	18
3	Youngblut	18
4	Clarey	18
4	Dimick	18
4	Garcia	23
4	Hetzel	18
5	Alvarez, R	23
5	Harding	17
5	Sickler	18
5	Spitzack	19
	TOTAL	432

Bridgewater

K	Code	19
K	Danielson	19
K	Allison	19
K	Haley	20
K	Tran	20
1	Charlton	21
1	Ellerbush	21
1	Hall	21
1	Hodel (Lanza)	27
2	Lane	25
2	Lofquist	25
2	Rubin	23
2	Schwaab	24
3	Larson	27
3	Sickler	25
3	Temple	23
3	Truman	23
4	Holden	24
4	Ryan	24
4	Schuster	24
4	Shepherd	24
4	Swenson	24
5	DeVries	24
5	Duchene	24
5	Kohl	23
5	Ivers (Raak)	22
	TOTAL	595

Middle School

Grade 6-2025	338
Grade 7-2024	334
Grade 8 (*inc. T - 1/2 day)-2023	299.5
TOTAL	971.5

*7 (3.5) St. Dominic's students attend 1/2 day

High School

Grade 9-2022	353
Grade 10-2021	354
Grade 11-2020	313
Grade 12-2019	333
TOTAL	1353

Early Childhood**	109
Kindergarten-2031	247
Grade 1-2030	267
Grade 2-2029	246
Grade 3-2028	279
Grade 4-2027	289
Grade 5-2026	275

Total K-5	1712
Total Middle School	971.5
Total High School	1353
GRAND TOTAL	4036.5
ALC 9-12	104
GRAND TOTAL with ALC	4140.5

Full Time only (excluding EC and Part-time/Independent Study ALC)	3980.5
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ALC	F/T	**P/T	**1/S	TOTAL
Grade 9-2021	2	0	0	2
Grade 10-2020	5	0	0	12
Grade 11-2019	10	0	16	26
Grade 12-2018	35	0	29	64
TOTAL	52	0	45	104

Enrollments represent 100% enrolled except where indicated by **
Half day St. Dominic's students are represented by *

Purpose: The purpose of the construction update at each Board meeting is to provide information regarding the five construction projects authorized by the public in November 2018.

December 2018

- Solicited for core planning team volunteers via the Staff Newsletter; emails to Chamber of Commerce and Rotary Club members; an article in the *Northfield News* and announcement on KYMN radio.
- Solicited feedback about our projects via the Staff Newsletter; emails to Chamber of Commerce and Rotary Club members; an article in the *Northfield News* and announcement on KYMN radio. Participants could offer feedback through an online survey.
- The District hosted a meeting with district staff and representatives from Knutson and Wold to discuss timelines and expectations.

January 2019

- Finalize core planning team participants
- Scheduled core planning team meetings for new elementary school:
 - Tuesday, Jan 15 - kickoff event with the core planning team, architects, and construction management representatives
 - Tuesday, Jan 22 - tour elementary schools
 - Thursdays: Jan 31, Feb 7, 14, 21, 28 - core planning team meetings
- Schedule core planning team meetings for Bridgewater Elementary addition/renovation
- Schedule core planning team meetings for Sibley Elementary additions/renovation